

MINUTES
TAHLEQUAH CITY COUNCIL – EMERGENCY MEETING

Date/Time of Emergency Meeting **Wednesday, June 29, 2023 at 8:00 a.m.**
Place of Meeting: The meeting was held at **111 S. Cherokee Ave. Tahlequah, OK 74464** (voting members of the public body will be present in person). No public notice was provided as this was an **Emergency Meeting**.

Meeting Convened. Interim City Administrator Ray Hammons advised the City Council an **Emergency Meeting** was necessary because the City would experience an **immediate financial loss** if the business of the emergency meeting was not acted on because the time requirement for purchase of the fire truck ended today (06-29-2023) and would cost an additional \$100,000 and a 36-month wait after today's date.

2. Meeting **called to order** by Mayor Myers at **8:03 am**.

City Clerk Whitney Shaw called the roll call as follows:

Present:	Councilor Ward I	Bree Long
	Councilor Ward II	Keith Baker
	Councilor Ward IV	Josh Allen

Others present: Mayor Suzanne Myers, Interim City Administrator Ray Hammons, City Clerk Whitney Shaw, and Fire Chief Casey Baker.

Absent: Councilor Ward III Stephen Highers, City Attorney John Tyler Hammons, and City Treasurer Marty Hainzinger.

3. Councilor Long made a motion and Councilor Allen seconded to **approve** the waiving of City Purchasing Policy, reallocate 2.2mm donation into the appropriate fund, and amend the budget accordingly to purchase fire truck today (06-29-2023).

VOTE: Ayes: Long, Allen, Baker

Nays: none

Motion carried

4. Meeting **adjourned** at 8:43 am.

**MINUTES
TAHLEQUAH CITY COUNCIL
REGULAR MEETING – JULY 3, 2023 - 5:30 PM**

1. MEETING CONVENED

Meeting **called to order** by Mayor Suzanne Myers at 5:30 pm.
The City Clerk, Whitney Shaw, called **the roll** as follows:

Present:	Councilor Ward II	Keith Baker
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Josh Allen

Absent:	Councilor Ward I	Bree Long
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Others present: City Attorney JT Hammons, Interim City Administrator Ray Hammons, City Treasurer Marty Hainzinger, City Clerk Whitney Shaw, IT Support Kendall Collins

Invocation: Rev. Clifton Lohman, First Lutheran
Flag salute.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

There were no comments from the public.

4. CONSENT AGENDA

Councilor Highers made a motion and Councilor Allen seconded to approve the consent agenda as follows:

- a) Approve the **minutes** from the **June 5th, 20th (2:30pm & 5:30pm), and June 30th, 2023** City Council meetings.
- b) Acknowledge receipt of the **May 2023 financial statement**.
- c) Acknowledge receipt of the **May 2023 purchasing card statement**.
- d) Acknowledge receipt of the **May 2023 investment schedule**.
- e) Renew **Tahlequah Main Street Association contract** for fiscal year 2023-2024.
- f) Accept **Cherokee Nation Public Safety Partners Grant award** to the Tahlequah City Fire Department in the amount of \$50,000, to be deposited and allocated for use into the **Tahlequah Fire Dept. Restricted Donation Fund**.

- g) Accept **Cherokee Nation Public Safety Partners Grant** award to Emergency Management in the amount of \$50,000, to be deposited and allocated for use into the **Emergency Management Restricted Donation Fund**.
- h) Accept **Cherokee Nation Public Safety Partners Grant** award to the Tahlequah City Police Department in the amount of \$50,000, to be deposited and allocated for use into the **Tahlequah Police Dept. Restricted Donation Fund**.
- i) Accept the **appointment** by Mayor Myers of **Dr. Mark Smith, DDS** to the **Tahlequah Hospital Authority Board**.
- j) Accept the **appointment** by Mayor Myers of **Phyllis Smith** to the **Tahlequah Hospital Authority Board**.
- k) Approve agreement with Cherokee County for **Emergency Management Services** for fiscal year 2023-2024.
- l) Approve **construction authorization** for **John & Janet Thompson** for **Hangar space 41** at the Tahlequah Municipal Airport.
- m) **Removed by Councilor Josh Allen.**
- n) Acknowledge receipt of **Tahlequah Hospital Authority** monthly report.
- o) Approval of **Farmer's Market Contract** for current year.
- p) Approve appointment of **Scott Reed** to the **Ward 4 Abatement Board** position.
- q) Acceptance of **\$15,000 donation** to the **Tahlequah Police Department**, from the **Cherokee Nation**, and the transfer and allocation of said donation from General Fund to the **Law Enforcement Restricted Donation account**.
- r) To accept the resignation from **Raquel Reed**, Patrolman in the Police Department effective **May 29, 2023**.
- s) To accept the resignation from **Janene Perry**, Lifeguard in the Parks and Recreation Department effective **June 27, 2023**.
- t) To hire **Chase Robertson**, Laborer/Operator in the Street Department at \$32,844.54 annually, effective **July 10, 2023**.
- u) **Removed by Attorney John Tyler Hammons.**
- v) To transfer **Thomas Andrew Jackson**, Laborer from the Parks and Recreation Department to Maintenance Technician in the Maintenance Department at \$34,000 annually, effective **July 10, 2023**.
- w) To increase the rate of pay and change position title for **Karen Murphy**, Executive Administrative Assistant at \$44,000 annually to Executive Assistant/Communications Specialist at \$50,000 annually effective **June 26, 2023**.
- x) To approve **section 306 – Educational Incentive Pay** policy of the **Employee Handbook** of Personnel Policies to include incentive for **Commercial Driver's Licenses** in the amount of \$300.00 annually and paid according to terms of the policy.
- y) Approve the Fiscal Year **2023 Audit Engagement Letter** by Arledge.

Vote: Ayes: Highers, Allen, Baker

Nays: None

Motion carried

5. ANNOUNCEMENTS, PRESENTATIONS, AND REPORTS

Officer Steve Young recognized for 40 years with the Tahlequah Police Dept.

Report from Library-**Not present**

Report from Chamber of Commerce-**Nathan Reed**

Report from Tour Tahlequah-**Gena McPhail**
Report from Tahlequah Main Street Association-**Jamie Hale**

REGULAR SESSION

6. Discussion and possible action on items removed from the **consent** agenda.
Councilor Highers made a motion and Councilor Baker seconded to approve item **(m)**:
Approve the **TRDA** fiscal year 2023-2024 **budget**.

Vote: **Ayes: Highers, Baker** **Nays: Allen** **Motion carried**

Councilor Highers made a motion and Councilor Baker seconded to approve item **(U)**: To hire **Kewen Crabtree** and **Mark Pritchett**, Drivers in the Solid Waste at \$36,500.00 annually, effective **July 10, 2023**.

Vote: **Ayes: Highers, Baker, Allen** **Nays: none** **Motion carried**

7. **Presentation**, by Trae Ratliff, of completed season per the **Operation and Facilities Use Agreement with Tahlequah Sports League**.

8. 1st reading of **Ordinance No. 1360-2023**.

9. Councilor Highers made a motion and Councilor Baker seconded to **approve Ordinance No. 1361-2023**, an ordinance amending the City of Tahlequah Hotel/Motel Tax ordinance. *(Nathan Reed distributed documents that were NOT in packet or on website).*

Vote: **Ayes: Highers, Baker** **Nays: Allen** **Motion carried**

10. Councilor Highers made a motion and Councilor Baker seconded to declare **Ordinance 1361-2023** an **emergency**.

Vote: **Ayes: Highers, Baker, Allen** **Nays: None** **Motion carried**

11. ***Item **tabled** until **after** agenda item #19.

12. Councilor Allen made a motion and Councilor Highers seconded to approve Case #3-2023-Zoning/**Resolution 07-03-2023**, a resolution to amend the zoning map from Residential Single Family Medium Density District (RS-2) and General Commercial District (C-2) to Regional Commercial District (C-3) to use the property for vehicle sales and rentals on a property located at 5232 S. Muskogee Avenue, more particularly described as follows:

Lots 1 & 2 and the East half of Lot 3, Block 1, Sharon Hills, City of Tahlequah, Cherokee County, Oklahoma

Vote: **Ayes: Allen, Highers, Baker** **Nays: None** **Motion carried**

13. Councilor Allen made a motion and Councilor Highers seconded to approve **Resolution 07-03-2023(A)**, a resolution to supporting the City of Tahlequah's application for Safe Streets and Roads for All grant program (SS4A), a program supporting the U.S. Department of Transportation's National Roadway Safety Strategy.

Vote: *Ayes: Allen, Highers, Baker* *Nays: None* *Motion carried*

14. Councilor Highers made a motion and Councilor Allen seconded to approve a **lease** between **TRDA** and **Cherokee Nation** at **106 W. Shawnee St.**, Tahlequah, OK for Provalus.

Vote: *Ayes: Highers, Allen, Baker* *Nays: None* *Motion carried*

15. **NO ACTION TAKEN**

16. Councilor Highers made a motion and Councilor Baker seconded to approve a **Tourism Agency Contract** between the City of Tahlequah and the **Tahlequah Area Chamber of Commerce** for the provision of tourism development services.

Vote: *Ayes: Highers, Baker, Allen* *Nays: None* *Motion carried*

17. Councilor Highers made a motion and Councilor Allen seconded to exit Regular Session and enter into **Executive Session** at 7:31 p.m.

Vote: *Ayes: Highers, Allen, Baker* *Nays: None* *Motion carried*

Council returned from Executive Session at 7:58 p.m.

18. Councilor Allen made a motion and Councilor Highers seconded to name Taylor Tannehill as **City Administrator**.

Vote: *Ayes: Allen, Highers, Baker* *Nays: None* *Motion carried*

19. **NO ACTION TAKEN** related to the pending investigation against **H & G Paving**.

20. Councilor Allen made a motion and Councilor Baker seconded to approve related to the **purchase or appraisal of Real Property** located in the City of Tahlequah as discussed in Executive Session.

Vote: *Ayes: Allen, Baker, Highers* *Nays: None* *Motion carried*

*** Council returned to **item #11** for a vote as follows: Councilor Allen made a motion and Council Highers seconded to approve the **Supplemental Agreement** for inspection services, not to exceed \$172,975.46, provided by **Lochner Engineering**.

Vote: *Ayes: Allen, Highers, Baker* *Nays: None* *Motion carried*

21. **Mid-month** to be set at Special Meeting, Friday, July 7, 2023 at 12:00 p.m.

22. Meeting **adjourned** at 8:01 p.m.

**MINUTES
TAHLEQUAH CITY COUNCIL - SPECIAL MEETING
FRIDAY, JULY 7, 2023 - 12:00 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.**

Public Notice of meeting provided July 5, 2023 at 8:00 a.m. at 111 S. Cherokee Ave. Tahlequah, OK.

1. **MEETING CONVENED** and **called to order** by Mayor Myers at 12:00pm.

2. City Clerk Whitney Shaw called the **Roll call as follows:**

Present:	Councilor Ward II	Keith Baker
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Josh Allen

Others Present:

Mayor Suzanne Myers, City Attorney JT Hammons, City Administrator Taylor Tannehill, City Treasurer Marty Hainzinger, City Clerk Whitney Shaw, IT Director Randy Powell

Absent: Councilor Ward I Bree Long

3. Councilor Allen made a motion and Councilor Highers seconded to approve a loan for **TRDA** with **Local Bank** in relation to the Economic Development Agreement and incentives provided to Optomi, LLC.

Vote: Ayes: Allen, Highers, Baker

Nays: None

Motion carried

4. Mid-month meeting scheduled for **July 17, 2023** at 5:30 p.m.

5. **Meeting adjourned** at 12:12 p.m.

MINUTES
TAHLEQUAH CITY COUNCIL - SPECIAL MEETING
MONDAY, JULY 17, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

Public Notice of meeting provided July 5, 2023 at 8:00 a.m. at 111 S. Cherokee Ave.
Tahlequah, OK.

ZOOM ID: 853 1119 4808 PASSWORD: 4560651

1. MEETING CONVENED and called to order by Mayor Myers at 5:30p.m.

2. City Clerk Whitney Shaw called the Roll call as follows:

Present:	Councilor Ward I	Bree Long
	Councilor Ward II	Keith Baker
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Josh Allen

Others Present:

Mayor Suzanne Myers, City Administrator Taylor Tannehill, City Treasurer Marty Hainzinger, City Clerk Whitney Shaw, IT Support Kendall Collins

Absent: City Attorney JT Hammons

3. CONSENT AGENDA

Councilor Highers made a motion and Councilor Long seconded to approve the Consent Agenda as follows:

- a)** To accept the resignation from Michael Cates, Patrolman in the Police Department effective July 24, 2023.
- b)** To accept the resignation from Margaret Wallace, Deputy Municipal Court Clerk in the Municipal Court effective July 21, 2023.
- c)** To accept the resignation from Keith Manus, Supervisor in the Cemetery Department effective July 31, 2023.
- d)** To hire Colter Whitmore, Laborer in the Parks and Recreation Department at \$14.00 per hour, effective July 18, 2023.
- e)** To transfer Michael James, PT Laborer in the Cemetery to a FT Laborer in the Cemetery at \$34,000 annually, effective July 24, 2023.
- f)** To hire Coty Bunch as a PT Laborer in the Cemetery Department at \$11.13 per hour, effective July 18, 2023.
- g)** Hiring of Richard Berry at a Patrolman III and extend a \$10,000.00 sign on bonus.

Vote: Ayes: Highers, Long, Allen, Baker

Nays: None

Motion carried

4. No discussion or action needed as no items were pulled from Consent.
5. **Ordinance No. 1362-2023** was read for first time.
6. **NO ACTION TAKEN on Ordinance 1360-2023. *****
7. Councilor Allen made a motion and Councilor Highers seconded to approve directing City Staff and Administration to commence final planning and begin bid **White Ave. Roadway and Drainage Improvement Project.**

Vote: Ayes: Allen, Highers, Baker, Long Nays: None Motion carried

8. Councilor Highers made a motion and Councilor Allen seconded to approve **Resolution 07-17-2023**, a resolution authorizing EDA Grant application and for the Mayor to sign related documents to said grant application.

Vote: Ayes: Highers, Allen, Baker, Long Nays: None Motion carried

- *** Mayor Myers re-opened agenda item #6 for public comment: Citizens Kathy McKay and Jane Bond commented.

9. Councilor Long made a motion and Councilor Allen seconded to **exit regular session** and enter into **executive session** at 6:20 p.m.

Vote: Ayes: Long, Allen, Highers, Baker Nays: None Motion carried

10. Council returned to regular session at 7:21 p.m.
11. **NO ACTION TAKEN on negotiations with the FOP Lodge No. 201.**
12. Meeting **adjourned** at 7:22 p.m.

Report Criteria:

Journal Code: Journal code = "CDA","CDPT"

Journal	Payee or Description	Date	Check Number	Amount
CDA	4-G Service & Supply Inc.	06/01/2023	57438	7.50
CDA	Adrian Farm Supply LLC	06/01/2023	57439	61.10
CDA	Advanced Workzone Services	06/01/2023	57440	3,999.73
CDA	ALL Designs LLC	06/01/2023	57441	225.00
CDA	ALLRIGGS LLC	06/01/2023	57442	111.60
CDA	Amazon Capital Services, Inc.	06/01/2023	57443	926.74
CDA	Associated Supply Co Inc	06/01/2023	57444	2,103.00
CDA	AT&T Mobility II LLC (CITY HALL)	06/01/2023	57445	523.44
CDA	Battery Outfitters	06/01/2023	57446	192.76
CDA	Begley's Mower Shop	06/01/2023	57447	798.00
CDA	Bull Tuff Mud Company Ready Mix	06/01/2023	57448	3,339.00
CDA	Capital One - Wal-mart Card	06/01/2023	57449	1,375.17
CDA	CHRIS'S QUICK LUBE LLC	06/01/2023	57450	68.45
CDA	Crawford & Associates, P.C.	06/01/2023	57451	11,640.00
CDA	Davis Oil Co, Inc	06/01/2023	57452	802.25
CDA	Fuelman of Oklahoma or	06/01/2023	57453	4,504.87
CDA	Galls, Inc	06/01/2023	57454	1,095.55
CDA	Glidewell Distributing Co, Inc.	06/01/2023	57455	945.86
CDA	H & H Quality Tires and Auto LLC	06/01/2023	57456	232.98
CDA	Hearth & Pool Services LLC	06/01/2023	57457	2,486.70
CDA	Hesselbein Tire of Ok, Inc	06/01/2023	57458	176.00
CDA	Holt Truck Centers	06/01/2023	57459	203.54
CDA	JE Systems, INC.	06/01/2023	57460	515.00
CDA	Lake Region Electric-Telecom	06/01/2023	57461	290.44
CDA	Locke Supply	06/01/2023	57462	58.44
CDA	Love Bottling Company	06/01/2023	57463	916.80
CDA	Lowe's Home Centers Inc.	06/01/2023	57464	324.86
CDA	Muskogee Communications, Inc	06/01/2023	57465	226.00
CDA	Ok Dept of Public Safety	06/01/2023	57466	555.00
CDA	One Source Water, LLC	06/01/2023	57467	196.71
CDA	O'Reilly Auto Parts	06/01/2023	57468	496.35
CDA	Osman Equipment	06/01/2023	57469	1,738.58
CDA	Richard Smith	06/01/2023	57470	2,450.00
CDA	Robb Diesel and Automotive Repair LLC	06/01/2023	57471	1,357.45
CDA	Ryadd LLC	06/01/2023	57472	921.60
CDA	Sadler Paper Supply	06/01/2023	57473	734.90
CDA	Tahlequah Daily Press	06/01/2023	57474	1,346.31
CDA	Tahlequah Lumber Co	06/01/2023	57475	109.42
CDA	TPWA Utilities	06/01/2023	57476	215.30
CDA	Tractor Supply Company	06/01/2023	57477	65.99
CDA	UniFirst Holdings Inc	06/01/2023	57478	105.06
CDA	Weldon Truck Parts	06/01/2023	57479	1,876.00
CDA	X-Press Equipment Rental & Sales	06/01/2023	57480	160.87
CDA	Yellow House Machinery	06/01/2023	57481	207.78
CDPT	Arkansas OCSE	06/05/2023	57482	100.00
CDPT	BUREAU FOR CHILD SUPPORT ENFORCEMENT	06/05/2023	57483	106.15
CDPT	Matrix Trust, TPA 388	06/05/2023	57484	1,062.00
CDPT	Ok Centralized Support Registry	06/05/2023	57485	983.31
CDA	Adrian Farm Supply LLC	06/07/2023	57487	36.00
CDA	Amazon Capital Services, Inc.	06/07/2023	57488	66.46
CDA	AT&T Mobility II LLC (911 Call Towers)	06/07/2023	57489	114.70
CDA	Atwoods	06/07/2023	57490	154.98
CDA	Bill's Body Shop	06/07/2023	57491	283.80
CDA	Broken Arrow Electric Supply	06/07/2023	57492	720.00
CDA	Burrow Construction LLC	06/07/2023	57493	3,138.40
CDA	Butler Animal Health Holding C, LLC	06/07/2023	57494	384.70

Journal	Payee or Description	Date	Check Number	Amount
CDA	Capital One - Wal-mart Card	06/07/2023	57495	206.49
CDA	Cherokee County Clerk	06/07/2023	57496	90.00
CDA	CHRIS'S QUICK LUBE LLC	06/07/2023	57497	70.17
CDA	Consolidated Communications	06/07/2023	57498	1,163.00
CDA	Cummins Southern Plains, LLC	06/07/2023	57499	1,262.22
CDA	DBT TRansportation Services LLC	06/07/2023	57500	1,100.00
CDA	Finish Line Fuels (dba)	06/07/2023	57501	14,910.87
CDA	Fuelman of Oklahoma or	06/07/2023	57502	4,883.94
CDA	Galls, Inc	06/07/2023	57503	76.00
CDA	H & H Quality Tires and Auto LLC	06/07/2023	57504	47.90
CDA	Hammonds, Hamby, and Price PLLC	06/07/2023	57505	4,166.67
CDA	Hearth & Pool Services LLC	06/07/2023	57506	26.00
CDA	Jeanann Floyd	06/07/2023	57507	350.00
CDA	Jerry Dick	06/07/2023	57508	100.00
CDA	Lake Region Electric	06/07/2023	57509	1,746.78
CDA	Lowe's Home Centers Inc.	06/07/2023	57510	1,808.54
CDA	Mike Palmer	06/07/2023	57511	1,645.83
CDA	NOPFA Gas/Utilities	06/07/2023	57512	1,157.92
CDA	Northeast OK Public Facilities	06/07/2023	57513	1,352.00
CDA	O'Reilly Auto Parts	06/07/2023	57514	91.12
CDA	Pitney Bowes	06/07/2023	57515	429.65
CDA	Rachel Dallis	06/07/2023	57516	5,350.00
CDA	Ramblin Petroleum, Inc	06/07/2023	57517	3,883.20
CDA	Sadler Paper Supply	06/07/2023	57518	63.50
CDA	Shane's Rock & Dirt Work	06/07/2023	57519	500.00
CDA	Simplot Turf & Horticulture	06/07/2023	57520	736.93
CDA	Tahlequah Lumber Co	06/07/2023	57521	86.95
CDA	Total Pest Control	06/07/2023	57522	265.00
CDA	Waste Management	06/07/2023	57523	20,423.65
CDA	Wheeler Metals, Inc	06/07/2023	57524	686.40
CDA	Wight Office Machines	06/07/2023	57525	59.85
CDA	William Marvin Johnson LLC	06/07/2023	57526	300.00
CDA	X-Press Equipment Rental & Sales	06/07/2023	57527	150.20
CDA	Adrian Farm Supply LLC	06/14/2023	57528	659.59
CDA	Amazon Capital Services, Inc.	06/14/2023	57529	215.42
CDA	Arkholia Sand & Gravel	06/14/2023	57530	21,525.80
CDA	Ascentis Corporation (Prior- Novatime)	06/14/2023	57531	1,523.08
CDA	AT&T Mobility II LLC (CITY HALL)	06/14/2023	57532	1,448.87
CDA	ATC Freightliner Group	06/14/2023	57533	1,082.26
CDA	Battery Outfitters	06/14/2023	57534	265.78
CDA	Bill's Body Shop	06/14/2023	57535	3,510.80
CDA	Bull Tuff Mud Company Ready Mix	06/14/2023	57536	17,275.00
CDA	Burrow Construction LLC	06/14/2023	57537	4,476.41
CDA	Butler Animal Health Holding C, LLC	06/14/2023	57538	1,193.68
CDA	Capital One - Wal-mart Card	06/14/2023	57539	488.60
CDA	Cherokee County Clerk	06/14/2023	57540	76.00
CDA	City of Tahlequah-Street & Sidewalk Fund	06/14/2023	57541	181,188.25
CDA	D & B Rodgers Construction & Sons LLP	06/14/2023	57542	9,582.00
CDA	Danny's Muffler & Tire, Inc	06/14/2023	57543	30.00
CDA	Enterprise Fleet Management, Inc.	06/14/2023	57544	16,443.05
CDA	Farmers Cooperative	06/14/2023	57545	1,079.00
CDA	Fastenal Company	06/14/2023	57546	445.01
CDA	Fuelman of Oklahoma or	06/14/2023	57547	4,612.54
CDA	Galls, Inc	06/14/2023	57548	107.70
CDA	Glidewell Distributing Co, Inc.	06/14/2023	57549	853.83
CDA	H & H Quality Tires and Auto LLC	06/14/2023	57550	111.08
CDA	Hearth & Pool Services LLC	06/14/2023	57551	101.00
CDA	Hustler Turf Equipment, Inc	06/14/2023	57552	27,000.00

Journal	Payee or Description	Date	Check Number	Amount
CDA	Hutchens Construction Co. (Emery Sapp&So	06/14/2023	57553	3,190.00
CDA	Johnny Freeze Cream Ice, LLC	06/14/2023	57554	956.25
CDA	Kemp Stone Co, Inc	06/14/2023	57555	1,340.11
CDA	LawnStars Landscaping, LLC	06/14/2023	57556	3,720.00
CDA	Locke Supply	06/14/2023	57557	147.36
CDA	Love Bottling Company	06/14/2023	57558	960.00
CDA	Lowe's Home Centers Inc.	06/14/2023	57559	316.62
CDA	Meghan Mayhugh	06/14/2023	57560	40.00
CDA	Morgan Towing & Recovery	06/14/2023	57561	255.00
CDA	Municipal Court CLEET Acct	06/14/2023	57562	6,992.39
CDA	Ok Mun Court Clerks Assoc.	06/14/2023	57563	110.00
CDA	O'Reilly Auto Parts	06/14/2023	57564	662.41
CDA	P&K Equipment	06/14/2023	57565	1,762.85
CDA	Pate Industrial Supply, Inc	06/14/2023	57566	21.20
CDA	PDQ.com Corporation	06/14/2023	57567	637.50
CDA	R.L. Shears Company, PC	06/14/2023	57568	6,500.00
CDA	Ritchie, Rock, McBride & Atwood Law Firm	06/14/2023	57569	3,865.40
CDA	Ryadd LLC	06/14/2023	57570	864.00
CDA	Sadler Paper Supply	06/14/2023	57571	516.67
CDA	Stuteville Ford of Tahlequah	06/14/2023	57572	10,096.10
CDA	Tahlequah Daily Press	06/14/2023	57573	1,122.00
CDA	Tahlequah Lumber Co	06/14/2023	57574	917.04
CDA	Tahlequah Public Facilities Auth	06/14/2023	57575	271,782.37
CDA	Texoma Contracting, Inc.	06/14/2023	57576	100,162.00
CDA	Total Pest Control	06/14/2023	57577	75.00
CDA	Tractor Supply Company	06/14/2023	57578	154.98
CDA	Traffic Engineering Consultant	06/14/2023	57579	7,722.50
CDA	UniFirst Holdings Inc	06/14/2023	57580	239.63
CDA	VIP Voice Services LLC	06/14/2023	57581	2,972.00
CDA	Waste Management	06/14/2023	57582	27,227.67
CDA	Weldon Truck Parts	06/14/2023	57583	35.48
CDA	Wheeler Metals, Inc	06/14/2023	57584	18.90
CDA	William Marvin Johnson LLC	06/14/2023	57585	150.00
CDA	X-Press Equipment Rental & Sales	06/14/2023	57586	375.20
CDPT	Arkansas OCSE	06/16/2023	57587	100.00
CDPT	BUREAU FOR CHILD SUPPORT ENFORCEMENT	06/16/2023	57588	106.15
CDPT	Matrix Trust, TPA 388	06/16/2023	57589	1,062.00
CDPT	Ok Centralized Support Registry	06/16/2023	57590	1,217.43
CDPT	OK Firefighters Pension & Retirement	06/16/2023	57591	11,263.19
CDA	31 Dynaminc Group	06/23/2023	57592	10,648.40
CDA	Adams Heat & Air, LLC	06/23/2023	57593	800.13
CDA	ALLRIGGS LLC	06/23/2023	57594	20,531.60
CDA	Amazon Capital Services, Inc.	06/23/2023	57595	591.10
CDA	American Lock Shop	06/23/2023	57596	132.00
CDA	Ascentis Corporation (Prior- Novatime)	06/23/2023	57597	31.95
CDA	AT&T Mobility II LLC (CITY HALL)	06/23/2023	57598	6,951.65
CDA	ATC Freightliner Group	06/23/2023	57599	457.70
CDA	Austin Hughart	06/23/2023	57600	43.04
CDA	BenefitScape	06/23/2023	57601	1,122.50
CDA	Bow Wow Pet Waste Products	06/23/2023	57602	257.96
CDA	Capes Custom Welding and Fabrication	06/23/2023	57603	592.50
CDA	Capital One - Wal-mart Card	06/23/2023	57604	59.78
CDA	Chamber of Commerce	06/23/2023	57605	570.00
CDA	Davis Oil Co, Inc	06/23/2023	57606	802.25
CDA	Dell Marketing L.P.	06/23/2023	57607	1,599.63
CDA	EPIC Office Solutions	06/23/2023	57608	413.80
CDA	Farmers Cooperative	06/23/2023	57609	868.00
CDA	Fastenal Company	06/23/2023	57610	835.46

Journal	Payee or Description	Date	Check Number	Amount
CDA	Fuelman of Oklahoma or	06/23/2023	57611	1,647.00
CDA	Galls, Inc	06/23/2023	57612	1,330.33
CDA	Generator Supercenter	06/23/2023	57613	325.00
CDA	Glidewell Distributing Co, Inc.	06/23/2023	57614	1,689.95
CDA	H & H Quality Tires and Auto LLC	06/23/2023	57615	297.00
CDA	Hearth & Pool Services LLC	06/23/2023	57616	686.70
CDA	Jimmy Houston Marine & Kawasaki	06/23/2023	57617	700.00
CDA	Johnny Freeze Cream Ice, LLC	06/23/2023	57618	607.25
CDA	LawnStars Landscaping, LLC	06/23/2023	57619	1,650.00
CDA	Locke Supply	06/23/2023	57620	167.94
CDA	Love Bottling Company	06/23/2023	57621	990.00
CDA	Lowe's Home Centers Inc.	06/23/2023	57622	1,145.48
CDA	Meghan Mayhugh	06/23/2023	57623	40.00
CDA	Michael Bates	06/23/2023	57624	11,698.30
CDA	Mike Palmer	06/23/2023	57625	1,645.83
CDA	Ok DARE Officers Association	06/23/2023	57626	525.00
CDA	Ok Dept of Public Safety	06/23/2023	57627	1,665.00
CDA	Ok Municipal League	06/23/2023	57628	95.00
CDA	Ok Uniform Building Code Com	06/23/2023	57629	200.00
CDA	O'Reilly Auto Parts	06/23/2023	57630	553.91
CDA	Osman Equipment	06/23/2023	57631	315.00
CDA	Pam Bell	06/23/2023	57632	103.25
CDA	Pate Industrial Supply, Inc	06/23/2023	57633	11.40
CDA	Pitney Bowes	06/23/2023	57634	165.93
CDA	Randy Jordan	06/23/2023	57635	63.91
CDA	Rineco Chemical Industries, LLC	06/23/2023	57636	20,348.09
CDA	Sand Tech Screening LLC	06/23/2023	57637	150.00
CDA	Southern Tire Mart, LLC	06/23/2023	57638	5,395.00
CDA	Tahlequah Lumber Co	06/23/2023	57639	495.35
CDA	Tahlequah Main Street Assoc.	06/23/2023	57640	2,083.33
CDA	Tahlequah Printing Co	06/23/2023	57641	375.00
CDA	Todd Carnes	06/23/2023	57642	42.91
CDA	Total Pest Control	06/23/2023	57643	100.00
CDA	UniFirst Holdings Inc	06/23/2023	57644	136.69
CDA	VIP Technology Solutions Group, LLC	06/23/2023	57645	620.00
CDA	Weldon Truck Parts	06/23/2023	57646	87.00
CDPT	AFLAC	06/30/2023	57647	6,414.97
CDPT	Arkansas OCSE	06/30/2023	57648	100.00
CDPT	BUREAU FOR CHILD SUPPORT ENFORCEMENT	06/30/2023	57649	106.15
CDPT	FOP Tahlequah Lodge # 201	06/30/2023	57650	2,656.50
CDPT	Matrix Trust, TPA 388	06/30/2023	57651	1,062.00
CDPT	Ok Centralized Support Registry	06/30/2023	57652	817.43
CDPT	OK Firefighters Pension & Retirement	06/30/2023	57653	9,266.07
CDPT	OK Public Employees Retirement System	06/30/2023	57654	80,825.82
CDPT	Professional Firefighters of Tahlequah	06/30/2023	57655	1,575.00
CDPT	VSP	06/30/2023	57656	1,314.78
CDPT	OK Firefighters Pension & Retirement	06/05/2023	57846	9,195.13
CDPT	OK Police Pension & Retirement System	06/20/2023	61620232	17,169.47
CDPT	Blue Cross & Blue Shield of Oklahoma	06/05/2023	65202301	88,437.82
CDPT	Dearborn Life Insurance Company	06/05/2023	65202302	3,941.38
CDPT	IRS	06/05/2023	65202303	53,355.83
CDPT	OK Police Pension & Retirement System	06/05/2023	65202304	20,744.60
CDPT	Oklahoma Tax Commission	06/05/2023	65202305	8,096.00
CDPT	IRS	06/16/2023	616202301	58,407.13
CDPT	OK Police Pension & Retirement System	06/10/2023	616202302	.00
CDPT	Oklahoma Tax Commission	06/16/2023	616202303	8,798.00
CDPT	IRS	06/30/2023	630202301	54,453.31
CDPT	OK Police Pension & Retirement System	06/30/2023	630202302	16,837.42

Journal	Payee or Description	Date	Check Number	Amount
CDPT	Oklahoma Tax Commission	06/30/2023	630202303	8,354.00
Grand Totals:				1,449,372.34



Account Number: XXXX XXXX XXXX 3494

CITY OF TAHLEQUAH

Statement Closing Date: 06/30/23

Page 1 of 4

Corporate Account Summary

Previous Balance		\$3,759.13
Purchases and other Charges	+	\$4,750.14
Cash Advances	+	\$0.00
Credits	-	\$6.17
Payments	-	\$3,759.13
Late Payment Charge	+	\$0.00
Finance Charges	+	\$0.00
New Balance		\$4,743.97
Disputed Amount		\$0.00

Call Customer Service 1-800-356-8085
Lost or Stolen Credit Card 1-800-356-8085

Manage your account online at:
www.arvest.com

Corporate Account Summary

Past Due Amount	\$0.00
Credit Limit	\$50,000.00
Available Credit Limit	\$45,256.03
Cash Advance Credit Limit	\$0.00
Days in Billing Cycle	30
Statement Closing Date	06/30/23
Minimum Payment Due	\$142.00
Payment Due Date	07/24/23

Please send billing inquiries and correspondence to:

ARVEST BANK
P.O. BOX 6139
NORMAN, OK 73070-6139

Corporate Account Activity

Trans Date	Post Date	Reference Number	Description	Amount
06/23	06/23		AUTO PAYMENT DEDUCTION	-\$3,759.13

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
PURCHASES	0.00%	\$0.00	\$0.00
CASH ADVANCES	0.00%	\$0.00	\$0.00

Cardholder Account Summary

Name and Account Number	Credit Limit	Credits	Purchases	Cash Advances	Total Activity
POLICE DEPARTMENT 1 XXXX XXXX XXXX 9102	\$1,000	\$0.00	\$986.86	\$0.00	\$986.86
POLICE DEPARTMENT 2 XXXX XXXX XXXX 9110	\$1,000	\$0.00	\$910.33	\$0.00	\$910.33
MANAGERIAL 1 XXXX XXXX XXXX 9136	\$2,000	\$0.00	\$1,131.97	\$0.00	\$1,131.97
FIRE DEPARTMENT 2 XXXX XXXX XXXX 1597	\$1,000	\$4.27	\$0.00	\$0.00	-\$4.27

(summary continued on next page)

DETACH HERE: To ensure proper credit, please include lower portion with your payment.

ARVEST BANK
P.O. BOX 6139
NORMAN, OK 73070-6139

☐ New address, phone number or email? PRINT on back.

CITY OF TAHLEQUAH
111 S CHEROKEE AVE
TAHLEQUAH OK 74464-3801

**N0001130

Account Number XXXX XXXX XXXX 3494
New Balance \$4,743.97
Minimum Payment Due \$142.00
Payment Due Date 07/24/23

Amount enclosed \$

To ensure proper credit, please return this portion with
your payment. Make checks payable to CARD SERVICES.

Arvest Bank
PO BOX 2149
Lowell AR 72745



4485630000803494

0014200

0474397



Account Number: XXXX XXXX XXXX 3494

CITY OF TAHLEQUAH

Statement Closing Date: 06/30/23

Page 3 of 4

Cardholder Account Summary cont.

Name and Account Number	Credit Limit	Credits	Purchases	Cash Advances	Total Activity
AIRPORT XXXX XXXX XXXX 8984	\$1,000	\$0.00	\$715.10	\$0.00	\$715.10
MANAGERIAL 2 XXXX XXXX XXXX 9287	\$1,000	\$0.00	\$967.99	\$0.00	\$967.99
RANDY POWELL XXXX XXXX XXXX 8454	\$1,000	\$1.90	\$37.89	\$0.00	\$35.99

Cardholder Account Activity

POLICE DEPARTMENT 1 XXXX XXXX XXXX 9102	Credit Limit \$1,000	Credits \$0.00	Purchases \$986.86	Cash Advances \$0.00	Total Activity \$986.86
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Trans Date	Post Date	Reference Number	Description	Amount
06/09	06/12	24755423161171610863412	HILTON GARDEN INN 405-2850900 OK	\$350.22
			06/06/23 166934	\$69.99
06/16	06/19	24055233167083706286537	WALMART.COM 800-966-6546 AR	\$566.65
06/16	06/19	24692163167100784659639	WALMART.COM 800-966-6546 AR	

POLICE DEPARTMENT 2 XXXX XXXX XXXX 9110	Credit Limit \$1,000	Credits \$0.00	Purchases \$910.33	Cash Advances \$0.00	Total Activity \$910.33
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Trans Date	Post Date	Reference Number	Description	Amount
06/05	06/06	24492153156743064783250	EB 2023 OKASRO CONFER 801-413-7200 CA	\$160.00
06/06	06/08	24323003158968791925342	CHOCTAW DURANT RESORT/IN 5809248280 OK	\$321.57
06/06	06/08	24323003158968793756968	CHOCTAW DURANT RESORT/IN 5809248280 OK	\$321.57
06/08	06/09	24323003159968049464374	CHOCTAW DURANT RESORT/IN 5809248280 OK	\$107.19
			06/07/23 7261505809248280	

MANAGERIAL 1 XXXX XXXX XXXX 9136	Credit Limit \$2,000	Credits \$0.00	Purchases \$1,131.97	Cash Advances \$0.00	Total Activity \$1,131.97
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Trans Date	Post Date	Reference Number	Description	Amount
06/07	06/08	24801973159690289499713	OKLAHOMA MUNICIPAL LEAGU 405-528-7515 OK	\$95.00
06/09	06/12	24445003160200139628068	WALMART.COM 8009666546 800-966-6546 AR	\$898.99
06/15	06/16	24431063167286417500106	VETERINARY MEDICAL EXMNR OKLAHOMA CITY OK	\$42.75
06/23	06/26	24492153174745788725580	MPIX 620-231-8050 KS	\$95.23

FIRE DEPARTMENT 2 XXXX XXXX XXXX 1597	Credit Limit \$1,000	Credits \$4.27	Purchases \$0.00	Cash Advances \$0.00	Total Activity -\$4.27
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Trans Date	Post Date	Reference Number	Description	Amount
06/13	06/14	74231683165400041534274	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	\$4.27

AIRPORT XXXX XXXX XXXX 8984	Credit Limit \$1,000	Credits \$0.00	Purchases \$715.10	Cash Advances \$0.00	Total Activity \$715.10
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Trans Date	Post Date	Reference Number	Description	Amount
06/14	06/15	24492153165713433523769	SPORTY'S CATALOGS 513-735-9000 OH	\$715.10

MANAGERIAL 2 XXXX XXXX XXXX 9287	Credit Limit \$1,000	Credits \$0.00	Purchases \$967.99	Cash Advances \$0.00	Total Activity \$967.99
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Trans Date	Post Date	Reference Number	Description	Amount
06/09	06/12	24055233160083712766586	WALMART.COM 800-966-6546 AR	\$898.99
06/16	06/19	24207853168166401983812	APT US&C 989-8205205 MI	\$69.00

RANDY POWELL XXXX XXXX XXXX 8454	Credit Limit \$1,000	Credits \$1.90	Purchases \$37.89	Cash Advances \$0.00	Total Activity \$35.99
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Trans Date	Post Date	Reference Number	Description	Amount
06/20	06/21	24692163171104277508034	SQ *QUALITY DATA PRODUCTS TAHLEQUAH OK	\$21.90
06/22	06/23	74692163173105640148088	SQ *QUALITY DATA PRODUCTS TAHLEQUAH OK	-\$1.90
06/24	06/26	24011343175000011059573	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$15.99

City of Tahlequah-Working Fund Investments as of June 30, 2023

BANK	AMOUNT	PERCENTAGE	
Bank Accounts			
Reserve Operating Armstrong	\$2,764,269.93	4.25%	
Streets & Sidewalks Armstrong	\$4,561,030.57	4.25%	
General Fund Sweep Bank First	\$9,615,676.47	4.71%	
BANK	MATURITY VALUE	PERCENTAGE	MATURITY DATE
Edward Jones			
American Express Natl Bk	\$248,000.00	1.60%	3/4/2024
Atlantic Un Bk Richmond VA	\$128,000.00	5.15%	5/17/2024
Bmo Harris Bk Natl Assn	\$244,000.00	4.45%	5/24/2028
BMW Bk North Amer Salt Lake	\$245,000.00	3.45%	9/9/2025
Capital One Bk USA Natl Assn	214,000.00	3.30%	8/12/2024
Capital One Nat'l Assn McLean	\$31,000.00	3.40%	9/9/2024
Cibc Bk USA Chicago IL	\$244,000.00	4.25%	2/24/2026
Citizens Bk Na Providence RI	\$241,000.00	3.25%	9/14/2023
Goldman Sachs Bank USA CD	\$200,000.00	2.60%	3/22/2024
Great Southn Bk Reeds Spring	\$249,000.00	4.65%	2/28/2025
Morgan Stanley Bk N A Salt	\$245,000.00	3.60%	9/15/2026
Morgan Stanley Private Bk Natl	\$238,000.00	4.60%	11/10/2023
Pinnacle Bank Nashville	\$249,000.00	2.50%	7/24/2023
Santander Bk Natl Assn	\$241,000.00	3.40%	9/15/2023
State Bk India Chicago Ill	\$245,000.00	3.65%	9/20/2027
UBs BK USA Salt Lake City UT	\$150,000.00	2.85%	5/13/2024
Univest Natl Bk Tr Souderton	\$249,000.00	4.50%	5/17/2027
Cash	\$200,000.00		
TOTAL	\$3,861,000.00		

MEMORANDUM

DATE: JULY 10, 2023

TO: CITY OFFICIALS

FROM: NHS ADMINISTRATION

RE: HOSPITAL & HEALTH SYSTEM MONTHLY REPORT – JULY 2023

I. STATE CERTIFICATIONS AND INSPECTIONS

The Oklahoma State Department of Health (OSDH) has provided correspondence and on-site inspections associated with following:

1. June 9, 2023 summary and statement of deficiencies and plans of correction for re-accreditation as a Medicare Certified Rural Health Clinic at the NHS Fort Gibson and Bypass locations.
2. June 12, 2023 on-site inspection for recertification of hospital licensure.
3. June 23, 2023 approval of the hospital self-certification of plans for the NHS third-floor CCU renovation.

OSDH will be considering and responding by mid August to corrective action plans and proposals from NHS.

II. GRADUATE MEDICAL EDUCATION

Northeastern Health System received notice of award for IM Residency funding for budget year 7/1/2023 through 6/30/2024. The U.S. Department of Health and Human Services Health Resources and Services Administration (HRSA) notified NHS that its Teaching Health Center Graduate Medical Education Program was approved for an increase amount up to \$1,907,434. The Osteopathic Medical Education Consortium of Oklahoma (OMECO) administers the grant to our local Program Director Dr. Muneeza Afif. The funds are to be utilized for qualifying program expenses including but not limited to faculty, administration, residency students, and scholarly activities.

Since 2011, Northeastern Health System's Tahlequah Medical Group has been engaged in a local Internal Medicine Residency Training Program. Currently, certified by American College of Medical Education with 18 residency students under the institutional sponsorship of OSU Center for Health Sciences.

III. MEDICARE SHARED SAVINGS PROGRAM

The nine members of LifeCare participate through their Accountable Care Organization (ACO) in a Medicare Shared Savings Program (MSSP). The physicians and hospitals represented by

the providers collaborate to give coordinated care to people that are Medicare beneficiaries. The focus of the program is delivering the right care, at the right time while avoiding unnecessary services and medical errors. The MSSP is an alternative payment model where providers are rewarded for achieving better health for individuals, improving population, health, and lowering growth in healthcare expenditures.

The LifeCare, ACO's, projected performance for 2022 indicates a potential ACO Shared Savings of \$4,256,693. The average savings of the 35,822 beneficiaries was nearly \$300 annually. Northeastern Health System stands to receive at least \$225,000 for its efforts caring for approximately 1,600 local Medicare beneficiaries in the program. The final reconciliation of the distributions will be made available by the end of August 2023.

IV. JOINT VENTURES UPDATES

Business Development/Marketing - Similar to the hospital, a marketing campaign has begun for the joint venture service lines with a consistent theme "Your Health Can't Wait". Outdoor advertising and social media will highlight Cardiology, Sleep, Neurosurgery, ENT and Allergy.

Cherokee Health Partners - the annual external audit will be performed by FORVIS, formally BKD is set for September 2023. Year to date net income exceeds \$1 million through 11 months. The current and projected provider agreements include: Carla Hayes, APRN (five years), Dr. Jack Casas (three years), Dr. Hilton McDonald (four years), and Dillion Jarret, APRN (five years).

Tahlequah Hospital Foundation met on June 27th for its quarterly meeting and reported providing \$4,500 to the NHS Employee Assistance Program, Cancer Patient Assistance Fund has grown to over \$50,000. Employee scholarships and tuition reimbursement provided year to date exceeds \$100,000. Additionally, THF provided funds for parking lot expansion and painting at three of its building locations.

Hospital Affiliates - sourcing bids for insurance renewals, including workmen's compensation, general and professional liability, property, auto and cyber security. Additionally, Vizient representative, Dick Thompson met with the affiliates to demonstrate group purchasing alternatives and savings opportunities.

V. FIDUCIARY PREVIEW

Northeastern Health System received its consolidated Fiduciary Report of Retirement Investments and Economic News from Phillips Capital Advisors Inc. Wanda Ross and Matthew Robertson (financial advisors) presented the investment performance of the nearly \$30 million in NHS employee retirement holdings. Advisors outlined the expense ratios, Morning Star ratings, 1 to 10 year performance and year-to-date performance by fund. Seventeen of the twenty-three funds earn a four or five star rating. Additionally, only seven had a negative year-to-date return.

VI. LEGISLATIVE UPDATE

Oklahoma

Oklahoma Hospital Association (OHA)'s new president Rich Rasmussen met with House and Senate leadership this month to discuss the approved gap funding and prepare for the next legislative session. Hospital leaders should know the particular formula associated with their institution by July 31, 2023.

The advent of Managed Medicaid in Oklahoma starting January 2024 will require hospitals to demonstrate community benefit to utilize the "Average Commercial Rate (ACR)" funding associated with the program. OHA in collaboration with the Missouri Hospital Association, have created a shared data program to help hospitals identify and advocate how hospitals are meeting these needs.

Washington

- **One Time Lump Sum Payment of \$9 Billion-**

The Centers for Medicare and Medicaid Services (CMS) released a proposed rule detailing its remedy for restoring payments to hospitals that had reimbursement reduced for drugs purchased through the 340B Drug Pricing Program. The rule proposes a one-time lump sum payment totaling \$9 billion across roughly 1,600 impacted hospitals. The bad news, however, is that CMS believes it must maintain budget neutrality, meaning a slight reduction in outpatient payment rates over the next several years.

- **Home Health Rates Reduced**

- **Drug Origin Transparency Act-** which would require drug manufacturers to report where drugs are manufactured as well as where critical components, including active pharmaceutical ingredients, are sourced.

- **ESRD Rates** to remain the same for CY 2024.

VII. LEADERSHIP EDUCATION

Northeastern Health System Executive Team participated in leadership training June 25-27, 2023. The lecture centered around ways to simplify leadership skills to lead successful teams and build "people first cultures". Pat Houlihan, graduate of "Top Gun", US Navy Post Graduate Weapons School for fighter pilots presented the keys to leading a successful team, especially in a crisis. Lisa Walden, author of "Transforming Work in a Post Pandemic Era", and "Managing Millennials for Dummies", described what Gen Z's most want from their employers, tactical tools to start transforming the work culture and the cornerstones of compassionate leadership. The participants qualified for four hours of pre-approved American College of Healthcare Executives qualified education credit.

VIII. PEOPLE

A. MEDICAL STAFF

- | | |
|--|------------------------------------|
| 1. Recruitment (5) Physicians | 2. Internal Medicine (5) Residents |
| a. Jamin Brown, D.O. – OSU ED Physician | a. Ali Khan, D.O. |
| b. Ryan Gholson, M.D. – NEOCHC OB/GYN | b. Connor Polson, D.O. |
| c. Vijay Koduri, M.D. – ESS Hospitalist | c. Sascha Khan, D.O. |
| d. John Vallandigham, M.D. – ESS Hospitalist | d. Bryan Hummel-Price, D.O. |
| e. Andrea Morrow, APRN – TMG Urgent Care | e. Seth Jones, D.O. |

1. HOSPITAL STAFF

1. Recruitment

a. June Results

Indeed Contacts: (30), Email/Text/Phone: (230), Previous Applicant: (9),
RN Contacts: (59)

2. Wellness

The Wellness Committee created a 30-Day Walking Challenge where employees were encouraged to walk 30 miles during the month of June. 34 employees logged 2,026 miles in the month of June.

3. Recognition

a. **July Employee of the Month** – Elizabeth Cooper, Clinical Supervisor, CCU

b. **July Rookie of the Month** – Antonio Bonilla, Patient Care Tech, CCU

IX. FINANCE

1. TMG Provider Visits – TMG Clinics have been increasing their patient care visits. A comparison of the average monthly clinic visits for the time period July to December 2022 versus January to May 2023

- Bypass Primary Care Clinic increased visits by 117/month.
- MOB 2300 Clinic increased by 18 visits / month.
- Nephrology Clinic increased by 17 visits / month.
- Surgery Clinic increased by 43 visits per month.
- GI Clinic increased 30 visits/month.

X. QUALITY

A. Performance Improvement Projects

- a. MCN Policy Software- (decrease inactive documents and documents without a process to zero).
- b. Wound Care Documentation- (100% complete documentation on wounds on inpatient for 6 months).
- c. Cath Lab- (Adequate Procedural Charting for 6 months).
- d. Supply Scanning – (All nursing departments increase scanning compliance with a goal of 85%).
- e. Mobility Initiative – (Patients are strongly encouraged to get out of bed and moving during their inpatient stay in the hospital).

XI. SERVICE**A. COMMUNITY**

1. NHS was a Gold Sponsor for the *State of the Community Address*, an annual event of Tahlequah Area Chamber of Commerce.

B. PROJECTS

1. Construction & Repair
 - a. CCU3 Remodel
 - b. Parking lot expansion and repair- completed x 3.
2. Capital Improvement
 - a. Phone system upgrade is scheduled to be installed on July 15th.
 - b. IV Pump replacement is scheduled to go live on August 7th.
 - c. Ambulance #3 has completed the refurbishment process and is on duty.

XII. GROWTH**A. MEDIA**

1. Social Media & Internet Presence
 - a. Facebook – Ads/Posts reached 13,444 people with 8,801 post engagements.
 - b. Web Site Traffic – alwayshs.org site traffic recorded 5,572 sessions with 1,390 direct engagements. Google was the top search engine utilized with 3,513 engagements.
 - c. Physician Spotlights for the month: Dr. Lori Ford, 109 post engagements; Dr. Theodore Pollock, 103 post engagements; Dr. Brent Rotton, 594 post engagements; and Deanna Wright, APRN, 443 post engagements.

EASTERN OKLAHOMA LIBRARY SYSTEM

Pre FY24 OPERATING BUDGET

REVENUES

Ad Valorem	\$5,318,912
State Aid	\$85,000
Miscellaneous	\$84,000
Interest	\$50,000
*City/County Support	\$159,548
Carryover	<u>\$1,071,712</u>
	\$6,769,172

EXPENDITURES

Emergency Reserve	\$75,000
Salaries	\$4,095,200
Materials	\$1,112,200
Operations	\$1,268,772
Equipment	<u>\$208,000</u>
	\$6,759,172

Added to Operations for Salary Consultant

\$10,000

\$6,769,172

RECEIVED BY Washaw
 FROM Amber

\$0

JUL 31 2023

TAHLEQUAH CITY CLERK

TIME 11:00 am

Pre FY24 EOLS Branch Budget
Formula and grouping approved by Budget Committee.

	<u>Group 1</u>		<u>Group 2</u>		<u>Group 3</u>		<u>Group 4</u>		<u>Group 5</u>		Branch totals	Support Services	Total
Population	< 2,000		2,000 to 5,000		6,000 to 15,000		15,000 to 30,000		35,000 >				
	Hulbert Kansas Westville Warner Haskell		Jay Muldrow Ft. Gibson Stilwell		Eufaula* Checotah* Grove Sallisaw		Tahlequah		Muskogee		3,179,200	916,000	4,095,200
Open Hours	30		50		54		59.5		62.5				
FTE	Mgr I LA Clerk Cleaning (WE)	0.5 0.5 0.5 1.5 0.25	Mgr I / Mgr II (MD) LA Clerks Cl. Clerk (ST,gb) City Clerk (gb)	1.0 1.0 1.5 3.5 0.2 0.5	Mgr I / Mgr II (GR,SA) Lib. I LA Clerks T. Clerk (GR)	1.0 1.0 1.0 1.5 4.5 0.2	Mgr II Dept. Hd. Lit LA Security Clerks	1.0 2.0 0.5 1.0 0.5 3.0 8.0	Mgr III Dept. Hd. Lit LA Bldg. Clerks	1.0 5.0 1.0 9.0 0.5 3.0 19.5			
In-house Programs	wkly storytime monthly adult		wkly storytime monthly teen program monthly adult		wkly storytime monthly teen program monthly adult		wkly storytime wkly children's program monthly teen program monthly adult		twice wkly storytime wkly children's program bi-weekly teen program monthly adult				
Public computers/ Chromebooks	3 / 7		5 / 10		5 / 10		15 / 15		15 / 20				
Hotspots	5		10		15		20		25				
Outreach	1 monthly		2 monthly		3 monthly		3 monthly		4 monthly				
Social Media posting	weekly		twice weekly		4 times each week		Daily		Daily				
Materials	6,000		19,200 MD 12,000		28,000		45,000		70,000		312,200	800,000	1,112,200
Operations	18,225		31,000		55,000		85,000		170,000		690,125	578,647	1,268,772
Equipment	4,000		7,000		20,000		30,000		50,000		208,000	0	208,000
Branch Allocation											4,389,525	2,294,647	6,684,172
	89,875 HB		212,000 JA		315,000 EU		559,000 TA		1,284,000 MU				
	89,725 KS		173,000 MD		311,000 CC								
	93,735 WE		206,600 gb		356,500 GR								
	89,625 WR		209,540 ST		309,200 SA								
	90,725 HA												
Branches	453,685		801,140		1,291,700		559,000		1,284,000		4,389,525		
Support											2,294,647		
											6,684,172		

75,000 (ER)
10,000 (Sal Con)
6,769,172

*Checotah & Eufaula's population places them in Group 2, but because McIntosh County brings in a portion of sales tax - they are placed in Group 3

Each branch is budgeted their allocation and they can divide among the categories, but they must complete the tasks assigned and have the appropriate number of FTE's.
Carryover at the end of the year goes back to the General Fund.



Official signed contract documents are on file with OMES-Central Purchasing.

Contract Title: Heavy Duty Trucks

Statewide Contract # : SW 0035T

Contract Issuance Date: 02/07/2021

Total Number of Vendors: 7 (For details see: Vendor Information Sheet)

Contract Period: 02/07/2021 through 02/06/2022

Agreement Period: 02/07/2021 through 02/06/2026

Authorized Users: All State agencies and Affiliates may avail themselves of this contract.

Contract Priority: This is a Mandatory Contract

Type of Contract:

OMES-CP Contact: Joseph Farani **Title:** Contracting Officer

Phone: 1 - 405 - 550 - 1386 **Email:** joseph.farani@omes.ok.gov

Prepared for:
Chris Armstrong
TAHLEQUAH CITY OF
111 S CHEROKEE AVE

TAHLEQUAH, OK 74464
Phone: 918-931-1957

Prepared by:
Mike Sartin
PREMIER TRUCK GROUP OF
TULSA
5104 W. 60TH STREET
TULSA, OK 74107
Phone: 918-445-5300 ext 4061

QUOTATION

WESTERN STAR 47X

SET FORWARD AXLE - TRUCK
DETROIT DD13 GEN 5 12.8L 470 HP @ 1625 RPM, 1900
GOV RPM, 1650 LB-FT @ 975 RPM
DT12-1650-OV VOCATIONAL 12-SPEED OVERDRIVE
AUTOMATED MANUAL TRANSMISSION
RT-46-160 46,000# R-SERIES TANDEM REAR AXLE
TUFTRAC GEN2 52,000# REAR SPRING SUSPENSION
MFS-20-133A 20,000# FL1 71.0 INCH KPI/3.74 INCH
DROP SINGLE FRONT AXLE

20,000# TAPERLEAF FRONT SUSPENSION
111.6 INCH BBC CONVENTIONAL ALUMINUM CAB
7040MM (277 INCH) WHEELBASE, SFA ONLY
13.0MM X 87.0MM X 311.0MM STEEL FRAME
(0.51X3.43X12.24 INCH) 120 KSI
3150MM (124 INCH) REAR FRAME OVERHANG
HENDRICKSON EXO13 COMP 13,000# FF1 STEERABLE
15X4 BRAKES INTEGRAL PUSHER AXLE

		PER UNIT	TOTAL
VEHICLE WITH Galfab 75K HOIST PER ATTACHED SPECS PRICED PER SW035T	TOTAL # OF UNITS (1)	\$ 210,241	\$ 210,241
EXTENDED WARRANTY		\$ 9,955	\$ 9,955
DEALER INSTALLED OPTIONS		\$ 0	\$ 0
CUSTOMER PRICE BEFORE TAX		\$ 220,196	\$ 220,196

TAXES AND FEES

TAXES AND FEES	\$ 0	\$ 0
OTHER CHARGES	\$ 0	\$ 0

TRADE-IN

TRADE-IN ALLOWANCE	\$ (0)	\$ (0)
---------------------------	--------	--------

BALANCE DUE	(LOCAL CURRENCY)	\$ 220,196	\$ 220,196
--------------------	-------------------------	-------------------	-------------------

COMMENTS:

Projected delivery on ___/___/___ provided the order is received before ___/___/___.

APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ___/___/___.

Daimler Truck Financial

Financing that works for you.

See your local dealer for a competitive quote from Daimler Truck Financial, or contact us at Information@dtffoffers.com.

Daimler Truck Financial offers a variety of finance, lease and insurance solutions to fit your business needs. For more information about our products and services, visit our website at www.daimler-truckfinancial.com.



QUOTATION

M2 112 CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK

CUM L9 380 HP @ 2100 RPM; 2100 GOV RPM, 1250 LB-
FT @ 1200 RPM

ALLISON 4500 RDS AUTOMATIC TRANSMISSION WITH:
PTO PROVISION

RT-46-160 46,000# R-SERIES TANDEM REAR AXLE
AIRLINER 46,000# REAR SUSPENSION WITH CHAIN
CLEARANCE

DETROIT DA-F-20.0-5 20,000# FL1 71.0 KPI/3.74 DROP
SINGLE FRONT AXLE

20,000# TAPERLEAF FRONT SUSPENSION

112 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL
CAB

6675MM (263 INCH) WHEELBASE

7/16X3-9/16X11-1/8 INCH STEEL FRAME
(11.11MMX282.6MM/0.437X11.13 INCH) 120KSI

1900MM (75 INCH) REAR FRAME OVERHANG

1/4 INCH (6.35MM) C-CHANNEL INNER FRAME
REINFORCEMENT

Galfab Hoist

Hoist Model Design Code - OR75174S072F7-3UW

Hydraulic Reservoir - 48 Gallon Side Mount

Hydraulic Pump - 39 GPM - 1-15 Spline

PTO - Muncie - Allison 4000 Series - 1 15 Spline

Hydraulic Valve - 2 Spool Air

Hose Kit - 2 Spool - Tandem Axle - Single Stage Cylinder - Forward Mount - Tarp Mount Valve

Valve Mount - Platform

Inside Controls - 2 Spool Air

Light Bumper - Split

No Pintle Hook Required

DOT Bumper Light Kit

ICC Bumper - Auto Foldup

Rear Container Hold-Down - Ratchet Strap Kit

Fender Kit Complete - Poly - Tandem Axle - With Tarp

Tool Box - 48- Steel - Front Load

Tarping System - Pioneer- RP4500 -

Finish Paint - Prime

Hoist Installation

Tarper Installation

Total \$224,590.00 does not include any applicable taxes

 Delete  Archive  Report  Reply  Reply all  Forward   

Roll off



AA Angela Allen <aallen@jrequip.net> 
To: Armstrong, Chris

    ...

Tue 7/11/2023 10:48 AM

 Stock Freightliner Galfab Hoi... 
1 MB

Start reply with:

Thank you, I will let you know.

Okay, thank you!

Will do.

Hey, I have two of these coming. Price is on specs. We also have one coming with a lift axle. Add 11k to the listed price.

Thanks,

Angela Allen
Sales Rep AR & Ok
479-445-8896
aallen@jrequip.net

 Reply  Forward

DICKSON

Equipment Co., Inc.
Refuse Trucks & Equipment

July 18, 2023

Chris Armstrong
City of Tahlequah
1851 N. Douglas Blvd
Tahlequah, OK. 74464

Mr. Armstrong,

We are pleased to quote the following GalFab 75K roll off to be installed on a International HX 620 cab/chassis meeting minimum chassis requirements.

GalFab model OR75194S072R7-3UW
75,000lb capacity
8" x 4" x 1/2" tube main frame
2-1/2" diameter rear hinge
Pintle ready apron
Auto fold forward DOT bumper
1" spring loaded container locks
2-1/2" diameter lift cylinder shafts
12" diameter vertical sheave
12" sheave blocks
48-gallon reservoir
Inside and outside controls
Sealed lighting system
Forward and reverse mount lift cylinders
Hot shift PTO
LED light system w/mid body turn signals and back up light
Audible hoist up alarm w/light
Hoist servicing props
48" x 16" x 20" underbody toolbox
Steel fenders, tandem
Nylon ratchet tie down – 1 set
Roll Rite tarp kit
13,200lb pusher axle with tires and steel wheels
Installed on a International HX620

Total: \$ 223,794.00

Note: All prices are less any applicable sales tax

DICKSON

Equipment Co., Inc.
Refuse Trucks & Equipment

All prices are FOB Tahlequah, OK.

All prices are COD unless other arrangements have been made in advance

Thank you for the opportunity to quote this GalFab roll off installed on your cab/chassis meeting minimum chassis requirements. If you have any questions or if I can be of any assistance, please call or email at your convenience.

Sincerely,

Chase Day
Oklahoma Sales Manager
918-955-7405
chase@dicksonequip.com



Statewide Contract Summary

Official signed contract documents are on file with OMES Central Purchasing.

Contract title: Ground Maintenance equipment & services.

Contract Number: SW0196NE

Date of Contract issuance: 02/07/2023

Contract period: 02/07/2023 through 02/06/2024

Agreement period: 02/07/2023 through 02/06/2028

Type of contract: Mandatory ☒ Non-Mandatory ☐

OMES Central Purchasing contact: Cini Zacharia, CPOII

Title: Contracting Officer II

Phone: (405) - 522 - 9078

Email: Cini.zacharia@omes.ok.gov

Supplier name: NEWTON

EQUIPMENT LLC

Contract ID #:

0-6815

Supplier ID #: 0000294838

Supplier Point of Contact:

Rick Brown

State: OK

Zip Code: 74447 -6571

Supplier Address:

Email: rick@smekubota.com

12751 HIGHWAY 75

City: Okmulgee

Phone: 918-756-3560



Stewart Martin Kubota
1275 N. Elm Place Broken Arrow, OK 74012-1608
PH # 918-938-0600 | Fax # 918-938-0990 | www.stewartmartinkubota.com

July 27, 2023

To City of Tahlequah

SW0196NE

Kubota SVL75-3HFWVC	\$80,764.00
S6783 Hose Stay	\$106.00
AP-HD74LLC Bucket	\$2,578.00
S6679 Air Ride Seat	\$683.00
S6708 Telematics Harness	\$55.00
DCU670 Telematics Modem	\$444.00
State Contract Discount	-\$20,311.20
Subtotal	\$64,318.80
2 YR SVL75-3HFWVC Extended warranty	\$2,200.00
Dealer assembly	\$205.33
Freight Cost	\$831.25
PDI	\$400.00

Total Unit price \$67,955.38

30 to 90 Days Delivery Time

Submitted By
Bobo Newton
COO/VP
870-692-0458
Bobo@smekubota.com

Fwd: 1598 park hill rd - sewer easement docs

Jasen Wright <jwright@century21wright.com>

Wed 8/2/2023 9:56 AM

To: Tannehill, Taylor <tannehill@tahlequah.gov>; Tannehill, Taylor <tannehill@tahlequah.gov>

 1 attachments (158 KB)

08022023095910-0001.pdf;

Taylor

Can you please add the following easements to the agenda, likely the consent agenda, for acceptance of a sewer eaement. This is at 1598 park hill rd. There is currently a sewer line under the building and this is the relocation easement.

The complex part is that there are 2 easements attahced. This is the same easement but one is signed by the buyer and the other by the seller, since the agenda items are due today. This property closes today and on monday at the meeting the seller wont be the owner the buyer will be so both need approval to insure clear title in the future

--

Jasen Wright

CENTURY 21 Wright Real Estate

Broker / Co-Owner

Call or Text 918.931.2140

Office 918.456.5288

www.Century21Wright.com

[Follow Us on Facebook](#)

CITY OF TAHLEQUAH, OKLAHOMA
PUBLIC UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

THAT ALAN D. JOHNSON and KIMBERLY JOHNSON, husband and wife whose mailing address is _____, (hereinafter called "Grantor") for and in consideration of the sum of One Dollar (\$1.00) and Other Good and Valuable considerations the receipt of which is hereby acknowledged, do hereby grant, bargain, sell and convey unto the CITY OF TAHLEQUAH, OKLAHOMA, a municipal corporation, (hereinafter called "Grantee") a perpetual Easement upon, over and across the following described real estate in Cherokee County, Oklahoma, to-wit;

See EXHIBIT A – Legal Description, hereby attached and made part of this Easement

To have and to hold the same unto the Grantee, its successors, trustees and assigns, forever.

This easement is granted for the purpose of enabling the Grantee herein, its successors, trustees and assigns, to go upon the real estate above described and to construct, reconstruct, use, operate, maintain, and patrol public utilities, lines, pipes, and appurtenances thereto, with full rights of ingress and egress to and from the real estate above described.

It is further agreed that the Grantee herein shall complete all excavation, backfilling and other construction and maintenance operations on the real estate above described in a neat and reasonable manner and remove or cover all loose rocks and restore the premises to its condition immediately prior to any construction activities or in suitable condition to be mowed by the Grantor.

The Grantors, their heirs, executors and assigns, may fully use and enjoy said premises except for the altering or in any manner changing improvements made on the real estate above described by said Grantee or erecting any kind of structure which might obstruct the use of the improvements.

Dated this 28th day of July 20 23.


Printed Name: ALAN D. JOHNSON

Printed Name: KIMBERLY JOHNSON

ACKNOWLEDGEMENT

STATE OF OKLAHOMA)
) ss.
COUNTY OF CHEROKEE)

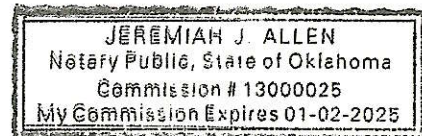
Before me, the undersigned, a Notary Public in and for said County and State, on this 28th day of July 20 23, personally appeared ALAN D. JOHNSON and KIMBERLY JOHNSON, husband and wife to me known to be the identical person(s) who executed the within and foregoing instrument and acknowledged to me that he/she/they executed the same as his/her/their free and voluntary act and deed for the uses and purposes therein set forth.

Witness my hand and official seal the day and year above set forth.

My Commission Expires 11/2/2025
Commission No. 13000025



Notary Public



NOW, on this _____ day of _____, 20____, the City Council of the City of Tahlequah, State of Oklahoma, a municipal corporation, acting for and in behalf of said municipal corporation, during regular/special session, does hereby approve and accept from the named Grantor this delivered Easement and directs the Mayor and Clerk of said City of Tahlequah to indicate the same by their signatures and seal of the City of Tahlequah, State of Oklahoma.

MAYOR

ATTEST: _____
CITY CLERK

EXHIBIT A - Public Utility Easement Legal Description

A tract of land in Lots 3, 4 and 5, Block 2 of Cherokee Hills Addition to the City of Tahlequah, Oklahoma, more particularly described as follows, to-wit: Beginning at a point on the South boundary and 12.42 feet East of the Southwest corner of said Lot 3; thence N 36°05' W, 1.38 feet; N 87°57'57" E, 119.05 feet to a point on the Easterly boundary of said Lot 3; thence S 35°43' E, along the Easterly boundary of said Lots 3 and 4, 12.02 feet; thence S 87°57'57" W, 112.70 feet; thence N 0°17' E, 8.36 feet to a point on the North boundary of said Lot 5; thence N 89°43' W, 12.58 feet to the Point of Beginning.

CITY OF TAHLEQUAH, OKLAHOMA
PUBLIC UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

THAT David Cross and Sara Elizabeth Jean Nielsen, husband and wife whose mailing address is _____, (hereinafter called "Grantor") for and in consideration of the sum of One Dollar (\$1.00) and Other Good and Valuable considerations the receipt of which is hereby acknowledged, do hereby grant, bargain, sell and convey unto the CITY OF TAHLEQUAH, OKLAHOMA, a municipal corporation, (hereinafter called " Grantee") a perpetual Easement upon, over and across the following described real estate in Cherokee County, Oklahoma, to-wit:

See EXHIBIT A – Legal Description, hereby attached and made part of this Easement

To have and to hold the same unto the Grantee, its successors, trustees and assigns, forever.

This easement is granted for the purpose of enabling the Grantee herein, its successors, trustees and assigns, to go upon the real estate above described and to construct, reconstruct, use, operate, maintain, and patrol public utilities, lines, pipes, and appurtenances thereto, with full rights of ingress and egress to and from the real estate above described.

It is further agreed that the Grantee herein shall complete all excavation, backfilling and other construction and maintenance operations on the real estate above described in a neat and reasonable manner and remove or cover all loose rocks and restore the premises to its condition immediately prior to any construction activities or in suitable condition to be mowed by the Grantor.

The Grantors, their heirs, executors and assigns, may fully use and enjoy said premises except for the altering or in any manner changing improvements made on the real estate above described by said Grantee or erecting any kind of structure which might obstruct the use of the improvements.

Dated this 31 day of July 2023.

X David Cross
Printed Name: David Cross

X Sara Elizabeth Jean Nielsen
Printed Name: Sara Elizabeth Jean Nielsen

CITY OF ABBOTSFORD)
STATE OF BRITISH COLUMBIA) ss.
COUNTY OF FRANKLIN)

ACKNOWLEDGEMENT

Before me, the undersigned, a Notary Public in and for said County and State, on this 31 day of July 2023, personally appeared David Cross and Sara Elizabeth Jean Nielsen, husband and wife to me known to be the identical person(s) who executed the within and foregoing instrument and acknowledged to me that he/she/they executed the same as his/her/their free and voluntary act and deed for the uses and purposes therein set forth.

Witness my hand and official seal the day and year above set forth.

My Commission Expires PERMANENT
Commission No. COMMISSION

Notary Public

VIRGINIA L. ASHLEY

NOTARY PUBLIC

#310 - 2539 Montrose Avenue

Abbotsford, BC V2S 3T4

604-855-7228

NOW, on this _____ day of _____, 20____, the City Council of the City of Tahlequah, State of Oklahoma, a municipal corporation, acting for and in behalf of said municipal corporation, during regular/special session, does hereby approve and accept from the named Grantor this delivered Easement and directs the Mayor and Clerk of said City of Tahlequah to indicate the same by their signatures and seal of the City of Tahlequah, State of Oklahoma.

ATTEST : _____
CITY CLERK

MAYOR

EXHIBIT A - Public Utility Easement Legal Description

A tract of land in Lots 3, 4 and 5, Block 2 of Cherokee Hills Addition to the City of Tahlequah, Oklahoma, more particularly described as follows, to-wit: Beginning at a point on the South boundary and 12.42 feet East of the Southwest corner of said Lot 3; thence N 36°05' W, 1.38 feet; N 87°57'57" E, 119.05 feet to a point on the Easterly boundary of said Lot 3; thence S 35°43' E, along the Easterly boundary of said Lots 3 and 4, 12.02 feet; thence S 87°57'57" W, 112.70 feet; thence N 0°17' E, 8.36 feet to a point on the North boundary of said Lot 5; thence N 89°43' W, 12.58 feet to the Point of Beginning.

Ordinance No. 1363-2023

An ordinance amending Chapter 5- Building Code to adopt the 2018 International Codes, In General; Section 5-102 Adoption of International Building Code, Section 5-102.1 Additions, Insertions and Changes, Section 5-106 Adoption of International Existing Building Code, Section 5-106.1 Additions, Insertions and Changes, Section 5-107 Adoption of International Property Maintenance Code, Section 5-107.1 Additions, Insertions and Changes, Section 5-202 Adoption of International Plumbing Code, Section 5-202.1 Additions, Insertions and Changes, Section 5-302 Adoption of International Fuel Gas Code, Section 5-302.1 Additions Insertions and Changes, Section 5-901 Adoption of Mechanical Code, Section 5-902 Additions , Insertions and Changes, Section 5-402 Adoption of 2017 Electrical Code and 5-705 Footing Reinforcement. PROVIDING CODIFICATION, REPEALER, SEVERABILITY, AND SETTING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAHLEQUAH:

§ 5-102 Adoption of International Building Code.

A.

A certain document, one copy of which is on file in the office of the City building inspector, being marked and designated as the ~~2015 International Building Code as published by the International Code Council, be and~~ 2018 International Building Code as adopted and amended by the Oklahoma Uniform Building Code Commission including Appendix C, Appendix E, Appendix F, Appendix G, Appendix I, Appendix J, and Appendix K is hereby adopted as the Building Code of the Code of Ordinances of the City of Tahlequah in the State of Oklahoma; for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said International Building Code, are hereby referred to, adopted and made a part hereof as if fully set out in this section, with the additions, insertions, deletions and changes, if any, prescribed in Section 5-102.1 of this chapter.

(b) *Subsection 109.2* is amended by adding the following after the last sentence, "Permit fees shall be set forth in the Schedule of Regular Fees as adopted by City of Tahlequah City Council."

(c) *Subsection 109.6* is amended to read: The Building Official shall authorize the refunding of fees as follows:

(1) The full amount of any fee paid hereunder which was erroneously paid or collected.

(2) Not more than one hundred percent (100%) of the permit fee paid when no work has been done under a permit issued in accordance with this code.

(a) The Building Official shall not authorize the refunding of any fee paid, except upon written application filed by the original permittee no later than one hundred eighty days (180) days after the date of fee payment.

§ 5-106 **Adoption of International Existing Building Code.**

A.

Adoption. A certain document, one copy of which is on file in the office of the City building inspector, being marked and designated ~~as the 2015 International Existing Building Code as published by the International Code Council, be and~~ the 2018 International Existing Building Code as adopted and amended by the Oklahoma Uniform Building Code Commission is hereby adopted as the Existing Building Code of the Code of Ordinances of the City of Tahlequah in the State of Oklahoma; for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said International Existing Building Code, are hereby referred to, adopted and made a part hereof as if fully set out in this section, with the additions, insertions, deletions and changes, if any, prescribed in ~~Subsection C~~ **Section 5-106-1 Additions, Insertions and Changes** of this section.

5-106.1 Additions, Insertions and Changes - The International Existing Building Code adopted in section 5-106 is hereby amended as set forth in the following paragraphs:

(a) *Subsection 101.1* is amended by inserting the phrase, "City of Tahlequah, Oklahoma," in lieu of phrase, "[name of jurisdiction]".

(b) *Subsection 108.2* is amended by adding the following after the last sentence, "Permit fees shall be set forth in the Schedule of Regular Fees as adopted by City of Tahlequah City Council."

(c) *Subsection 108.6* is amended to read: The Building Official shall authorize the refunding of fees as follows:

(1) The full amount of any fee paid hereunder which was erroneously paid or collected.

(2) Not more than one hundred percent (100%) of the permit fee paid when no work has been done under a permit issued in accordance with this code.

(a) The Building Official shall not authorize the refunding of any fee paid, except upon written application filed by the original permittee no later than one hundred eighty days (180) days after the date of fee payment.

§ 5-107 Adoption of International Property Maintenance Code.

[Ord. 1277-2019, 4-15-2019]

A.

Adoption. A certain document, one copy of which is on file in the office of the City building inspector, being marked and designated as the 2045 **2018** International Property Maintenance Code as published by the International Code Council, be and is hereby adopted as the Property Maintenance Code of the Code of Ordinances of the City of Tahlequah in the State of Oklahoma; for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said International Property Maintenance Code, are hereby referred to, adopted and made a part hereof as if fully set out in this section, with the additions, insertions, deletions and changes, if any, prescribed in ~~Subsection C~~ **Section 5-107.1** of this section.

B.

Enforcement. The International Property Maintenance Code shall be enforced by the building inspector of the City of Tahlequah **or the Code Compliance Officer**. The term "code official," wherever found in the International Property Maintenance Code, shall mean the building inspector of the City of Tahlequah **or the Code Compliance Officer**.

~~C~~ **5-107.1- Additions, Insertions and Changes.** The building code adopted in section 5-107 is hereby amended as set forth in the following paragraphs:

(a) *Subsection 101.1* is amended by inserting the phrase, "City of Tahlequah, Oklahoma," in lieu of phrase, "[name of jurisdiction]".

Section 111. Means of appeal. This language in the code is amended as follows.

111.1 The words *board of appeals* is removed and replaced with *Municipal Court*.

111.2 This language is removed

111.2.1 This language is removed

111.2.2 This language is removed

111.2.3 This language is removed

111.2.4 This language is removed

111.2.5 This language is removed

111.3 This language is removed

111.4 This language is removed

111.4.1 This language is removed

111.5 This language is removed

111.6 This language is removed

111.6.1 The word *board* is removed and replaced by *court*

111.6.2 The word *board* is removed and replaced by *court*

111.8 The words *appeals board* are removed and replaced by *Municipal Court*

(b) *Subsection 112.4. Failure to Comply.* Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$200.00 in lieu of [amount] or more than \$500.00 [amount].

(c) *Subsection 302.4. Weeds.* Premises and exterior property shall be maintained free from weeds or plant growth in excess of 12 inches, in lieu of [jurisdiction to insert height in inches]. Noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants, and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens. Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in

violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property.

(d) *Subsection 304.14. Insect screens.* Every door, window, and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas, or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged, or stored shall be supplied with approved tightly fitting screens of minimum 16 mesh inch (16 mesh per 25 mm), and every screen door used for insect control shall have a self-closing device in good working condition. Exception: Screens shall not be required where other approved means, such as air curtains or insect repellent fans, are employed.

(e) *Subsection 602.3. Heat supply.* Every owner and operator of any building who rents, leases, or lets one or more dwelling units or sleeping units on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heating to maintain a minimum temperature of 68 degrees Fahrenheit (18 degrees Celsius) in all habitable rooms, bathrooms, and toilet rooms.

Exceptions:

(1) When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operating at its full design capacity. The winter outdoor designation temperature for the locality shall be as indicated in Appendix D of the International Plumbing Code.

(2) In areas where the average monthly temperature is above 30 degrees Fahrenheit (-1 degrees Celsius), a minimum temperature of 65 degrees Fahrenheit (18 degrees Celsius) shall be maintained.

(f) *Subsection 602.4. Occupiable work spaces.* Indoor occupiable work spaces shall be supplied with heat to maintain a temperature of 65 degrees Fahrenheit (18 degrees Celsius) during the period the spaces are occupied.

Exceptions:

(1) Processing, storage, and operation areas that require cooling or special temperature conditions. (2) Areas in which persons are primarily engaged in vigorous physical activities.

§ 5-202 Adoption of Plumbing Code.

A.

A certain document, one copy of which is on file in the office of the City building inspector, being marked and designated as the ~~2015 International Plumbing Code as published by the International Code Council, be and~~ 2018 International Plumbing Code as adopted and amended by the Oklahoma Uniform Building Code Commission including Appendix B, Appendix C, Appendix D and Appendix E is hereby adopted as the Plumbing Code of the Code of Ordinances of the City of Tahlequah in the State of Oklahoma; for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said International Plumbing Code, are hereby referred to, adopted and made a part hereof as if fully set out in this section, with the additions, insertions, deletions and changes, if any, prescribed in Section 5-202.1 of this chapter.

§ 5-202.1 Additions, Insertions and Changes.

1. The plumbing code adopted in Section 5-202 is hereby amended to set forth in the following paragraphs:

(a) *Subsection 101.1* is amended by inserting the phrase, "City of Tahlequah, Oklahoma," in lieu of phrase, "[name of jurisdiction]".

(b) *Subsection 106.6.2* is amended by adding the following after the last sentence, "Permit fees shall be set forth in the Schedule of Regular Fees as adopted by City of Tahlequah City Council."

(c) *Subsection 106.6.3* is amended to read: The Building Official shall authorize the refunding of fees as follows:

(1) The full amount of any fee paid hereunder which was erroneously paid or collected.

(2) Not more than one hundred percent (100%) of the permit fee paid when no work has been done under a permit issued in accordance with this code.

(a) The Building Official shall not authorize the refunding of any fee paid, except upon written application filed by the original permittee no later than one hundred eighty days (180) days after the date of fee payment.

(d) *Subsection 305.4.1* shall be amended to state: Sewer depth. Building sewers that connect to private sewage disposal systems shall be a minimum of eighteen inches (18") in lieu of [number] below finished grade at

the point of septic tank connection. Building sewers shall be a minimum of eighteen inches (18") below grade in lieu of [number].

§ 5-302 ~~Purpose and Scope~~ Adoption of Fuel Gas Code

A.

The purpose of this chapter is to provide minimum standards, provisions and requirements for safe installation of consumers' gas piping and gas appliances. All such gas piping and gas appliances installed, replaced, maintained or repaired within the corporate limits of the City shall conform to the requirements of this chapter and to the specifications, rules and regulations entitled ~~2015 International Fuel Gas Code~~, 2018 International Fuel Gas Code as adopted and amended by the Oklahoma Uniform Building Code Commission including Appendix A, Appendix B and Appendix C, is hereby approved and adopted by the Council of the City, which specifications, rules and regulations are hereby incorporated herein by reference and made a part of this chapter as if fully set forth herein. Copies of such specifications, rules and regulations shall be kept on file in the office of the City building inspector.

5-302.1- Additions, Insertions and Changes. The International Fuel Gas code adopted in section 5-302 is hereby amended as set forth in the following paragraphs:

(a) *Subsection 101.1* is amended by inserting the phrase, "City of Tahlequah, Oklahoma," in lieu of phrase, "[name of jurisdiction]".

(b) *Subsection 106.6.2* is amended by adding the following after the last sentence, "Permit fees shall be set forth in the Schedule of Regular Fees as adopted by City of Tahlequah City Council."

(c) *Subsection 106.6.3* is amended to read: The Building Official shall authorize the refunding of fees as follows:

(1) The full amount of any fee paid hereunder which was erroneously paid or collected.

(2) Not more than one hundred percent (100%) of the permit fee paid when no work has been done under a permit issued in accordance with this code.

(a) The Building Official shall not authorize the refunding of any fee paid, except upon written application filed by the original permittee no later than one hundred eighty days (180) days after the date of fee payment.

§ 5-901 Adoption of Mechanical Code.

A.

A certain document, one copy of which is on file in the office of the City building inspector, being marked and designated as the ~~2015 International Mechanical Code as published by the International Code Council, be and~~ 2018 International Mechanical Code as adopted and amended by the Oklahoma Uniform Building Code Commission including Appendix A, is hereby adopted as the Mechanical Code of the Code of Ordinances of the City of Tahlequah in the State of Oklahoma; for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said International Mechanical Code, are hereby referred to, adopted and made a part hereof as if fully set out in this section, with the additions, insertions, deletions and changes, if any, prescribed in Section 5-902 of this chapter.

§ 5-902 Additions, Insertions and Changes.

1. The International Fuel Gas code adopted by section 5-901 is hereby amended as follows:

(a) *Subsection 101.1* is amended by inserting the phrase, "City of Tahlequah, Oklahoma," in lieu of phrase, "[name of jurisdiction]".

(b) *Subsection 106.6.2* is amended by adding the following after the last sentence, "Permit fees shall be set forth in the Schedule of Regular Fees as adopted by City of Tahlequah City Council."

(c) *Subsection 106.6.3* is amended to read: The Building Official shall authorize the refunding of fees as follows:

(1) The full amount of any fee paid hereunder which was erroneously paid or collected.

(2) Not more than one hundred percent (100%) of the permit fee paid when no work has been done under a permit issued in accordance with this code.

(a) The Building Official shall not authorize the refunding of any fee paid, except upon written application filed by the original permittee no later than one hundred eighty days (180) days after the date of fee payment.

§ 5-402 Adoption of Electrical Code.

A.

All installations of electrical equipment shall be in conformity with the provisions of this chapter, with the Statutes of the State and any orders, rules, and regulations issued by authority thereof and with approved electrical standards for safety to persons and property. Where no specific standards are prescribed by this chapter or by the Statutes of the State or by any orders, rules, or regulations issued by authority thereof, a certain document, a copy of which is filed in the office of the City building inspector, being marked and designated as ~~the 2014 National Electrical Code (NFPA 70)~~ the National Electrical Code, 2020 Edition, as adopted and amended by the Oklahoma Uniform Building Code Commission, is hereby adopted as the Electrical Code of the City and shall be prima facie evidence of conformity with approved standards for safety to persons or to property; and each and all of the regulations, provisions, penalties, conditions and terms of ~~2014 National Electrical Code (NFPA 70)~~ said National Electrical Code, are hereby referred to, adopted and made a part hereof as if fully set out in this section.

Chapter 5-7 ~~Housing Code~~ INTERNATIONAL RESIDENTIAL CODE

§ 5-702 Adoption of Housing Code.

A.

The purpose of this chapter is to provide minimum standards, provisions and requirements for the sanitary conditions which any habitable occupancy must provide for safe and healthful living. All housing built, prepared or remodeled within the corporate limits of the City shall conform to the requirements of this chapter and to the specifications, rules and regulations entitled the 2018 International Residential Code, issued by the International Code Council, approved and adopted by the City Council of the City, and which specifications, rules and regulations are hereby incorporated herein by reference and made a part of this chapter as if fully set forth herein. Copies of such specifications, rules and regulations shall be kept on file in the office of the City building inspector.

That a certain document, one copy of which is on file in the office of the City building Inspector, being marked and designated as the 2015 International Residential Code as adopted and

amended by the Oklahoma Uniform Building Code Commission, including Appendix A, Appendix B, Appendix C, Appendix D, Appendix E, Appendix G, Appendix H, Appendix I, Appendix J, Appendix K, Appendix M, Appendix N, Appendix O, Appendix P, Appendix R and Appendix S are hereby adopted as the One- and Two-Family Residential Dwelling Code of the City of Tahlequah in the State of Oklahoma.

The International Residential Code shall be enforced by the building inspector of the City of Tahlequah. The term "building official," wherever found in the International Residential Code, shall mean the building inspector of the City of Tahlequah.

B.

In the event of any conflict between any provision of the dwelling code adopted by this section and any other provisions of this Code, the latter provision shall control. In the event of any conflict between any provision of the dwelling code adopted by this section and any other building code adopted by reference or other fire or life safety codes adopted by reference within this Code, the latter provision shall control.

§ 5-702-1 Additions, Insertions and Changes

The International Residential Code adopted in 5-702 is hereby amended as set forth in the following paragraph

(a) *Subsection R101.1 Title.* Is amended by inserting "City of Tahlequah, Oklahoma" in lieu of the phrase, "[name of jurisdiction]".

(b) *Subsection 105.2 Work exempt from permit,* is amended to state: Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

(1) Building:

(a) One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area is not greater than 120 square feet.

(b) Fences not over 7 feet high except where located along an arterial street, collector street or highway.

(c) Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.

(d) Water tanks supported directly on grade if the capacity is not greater than 5,000 gallons (18 925L) and the ratio of height to diameter or width is not greater than 2:1.

(e) Sidewalks and driveways.

(f) Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.

(g) Prefabricated swimming pools that are less than 24 inches (610 mm) deep.

(h) Swings and other playground equipment.

1. Window awnings in Group R-3 and U occupancies, supported by an exterior wall that do not project more than 54 inches from the exterior wall and do not require additional support.

(j) Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above grade at any point, are not attached to a dwelling do not serve the exit door required by Section R311.4.

(2) Electrical:

(a) Listed cord-and-plug connected temporary decorative lighting.

(b) Reinstallation of attachment plug receptacles but not the outlets therefor.

(c) Replacement of branch circuit overcurrent devices of the required capacity in the same location.

(d) Electrical wiring, devices, appliances, apparatus or equipment operating at less than 25 volts and not capable of supplying more than 50 watts of energy.

(e) Minor repair work, including the replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles.

(3) Gas:

(a) Portable heating, cooking or clothes drying appliances.

(b) Replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.

(c) Portable-fuel-cell appliances that are not connected to a fixed piping system and are not interconnected to a power grid.

(4) Mechanical:

(a) Portable heating appliance.

(b) Portable ventilation equipment.

(c) Portable cooling unit.

(d) Steam, hot or chilled water piping within any heating or cooling equipment regulated by this code.

(e) Replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.

(f) Portable evaporative cooler.

(g) Self-contained refrigeration system containing 10 pounds or less of refrigerant and actuated by motors of 1 horsepower or less.

(h) Portable-fuel-cell appliances that are not connected to a fixed piping system and are not interconnected to a power grid.

(5) Plumbing:

(a) The stopping of leaks in drains, water, soil, waste or vent pipe, provided, however, that if any concealed trap, drain pipe, water, soil, waste or vent pipe becomes defective and it becomes necessary to remove and replace the same with new material, such work shall be considered as new work and a permit shall be obtained and inspection made as provided in this code.

(b) The clearing of stoppages or the repairing of leaks in pipes, valves or fixtures and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes or fixtures.

(c) Subsection 108.2 is amended by adding the following after the last sentence, "Permit fees shall be as set forth in the Manual of Fees adopted by the Tahlequah City Council."

(d) *Section R109 Inspections* shall be amended by adding the following subsections:

(1)

R109.1.1.1 Survey submittal inspection. The Building Official may require a survey submittal when a structure foundation (edge of ditch) is found to be less than six inches (6") from any easements, street rights-of-way or required setback at the time of the foundation inspection. The submitted survey shall be prepared and signed by a registered professional engineer or land surveyor, registered in the State of Oklahoma, containing the location of the foundation, easements, street rights-of-way, required setbacks and property lines. The survey shall be submitted to the City of Tahlequah for review and approval.

(2)

R109.1.1.2 Post tension cable and/or steel inspection. Inspection of the post tension cables and/or steel shall be made after the backfill has been properly placed over any plumbing piping, mechanical ducts or electrical conduit that is installed under the slab.

(e)

Subsection R112.1 General, is amended to state: All persons shall have the right to appeal the Building Official's decision to the City Council.

(f)

Subsection R113.4 Violation penalties is amended to state: Any person, firm or corporation violating any of the provisions of this Code shall be guilty of a Class B offense. It shall be deemed a separate offense for each day or a portion thereof during which any violation of any of the provisions of this Code is committed, continued or permitted.

(g)

Table R301.2(1) entitled *Climatic and Geographic Design Criteria* is amended to read as follows:

Ground Snow Load = 10 lbs. per square foot

Wind Design, Speed = 115

Wind Design, Topographic effects = No

Wind Design, Special wind region = No

Wind Design, Wind-borne debris zone = No

Seismic design category B

Subject to Damage from, Weathering = Moderate

Subject to Damage from, Frost line depth = Eighteen inches (18")

Subject to Damage from, Termite = Moderate to Heavy

Winter Design Temp = Thirteen Degrees Fahrenheit

Ice Barrier Underlayment Required = No

Air Freezing Index = One Thousand Five Hundred (1,500) or Less

Mean Annual Temp = Sixty and Three Tenths Degrees Fahrenheit

(h)

Subsection R302.3 Two-family dwellings is amended to state: Dwelling units in two-family dwellings shall be separated from each other by a wall and/or ceiling and floor assemblies of not less than two-hour fire-resistance rating when tested in accordance with ASTM E 119. Fire-resistance rated floors, ceilings and wall assemblies shall extend to and be tied against the exterior wall, and wall assemblies shall extend to the underside of the roof sheathing. Roof decking or sheathing shall be of noncombustible materials or approved fire-retardant-treated wood for a distance of four feet (4') (1,219 mm) on each side of the fire rated wall assembly, or two (2) layers of five-eighths inch (5/8") (15.9 mm) Type X gypsum board is installed directly beneath the roof decking or sheathing for a distance of four feet (4') (1,219 mm) on each side of the fire rated wall assembly. Any openings or penetrations in the roof shall not be located within 4 feet (1219 mm) of the fire rated wall assembly. (1) *Exception:* A fire resistance rating of one (1) hour shall be permitted in buildings equipped throughout with an automatic sprinkler system designed and installed in accordance with Section P2904 or NFPA 13D.

(i)

Subsection R403.1.2 Continuous footing in Seismic Design Categories D0, D1 and D2, is amended to read as follows: R403.1.2 Continuous footing. Exterior walls of buildings shall be supported by continuous solid or fully grouted masonry or concrete footings. Other footing materials or systems shall be designed in accordance with accepted engineering practice.

(j)

Subsection R403.1.3 Footing and stem wall reinforcing in Seismic Design Categories D0, D1, and D2, is amended to read as follows: R403.1.3 Footing and stem wall reinforcing. Concrete footings shall have minimum reinforcement in accordance with this section and Figure R403.1.3. Reinforcement shall be installed with support and cover in accordance with Section R403.1.3.5.

(k)

Subsection R403.1.3.1 Concrete stem walls with concrete footings, is amended as follows: Where a construction joint is created between a concrete footing and a concrete stem wall, a minimum of one No. 4 vertical bar shall be installed at not more than 4 feet (1,219 mm) on center. The vertical bar shall have a standard hook and extend to the bottom of the footing and shall have support and cover as specified in Section R403.1.3.5.3 and extend a minimum of 14 inches (357 mm) into the stem wall. Standard hooks shall comply with Section R608.5.4.5. A minimum of two (2) No. 4 horizontal bar shall be installed within 12 inches (305 mm) of the top of the stem wall and two (2) No. 4 horizontal bar shall be located 3 to 4 inches (76 mm to 102 mm) from the bottom of the footing.

(l)

Subsection R403.1.3.2 Masonry stem walls with concrete footings, is amended as follows: Where a masonry stem wall is supported on a concrete footing, a minimum of one No. 4 vertical bar shall be installed at not more than 4 feet (1,219 mm) on center. The vertical bar shall have a standard hook and extend to the bottom of the footing and shall have support and cover as specified in Section R403.1.3.5.3 and extend a minimum of 14 inches (357 mm) into the stem wall. Standard hooks shall comply with Section R608.5.4.5. A minimum of two (2) No. 4 horizontal bar shall be installed within 12 inches (305 mm) of the top of the wall and two (2) No. 4 horizontal bar shall be located 3 to 4 inches (76 mm to 102 mm) from the bottom of the footing. Masonry stem walls shall be solid grouted.

(m)

Subsection R403.1.3.3 Slabs-on-ground with turned-down footings, is amended as follows: Slabs on ground cast monolithically with turned-down footings shall have a minimum of two (2) No. 4 bar at the top and the bottom of the footing or one No. 5 bar or two No. 4 bars in the middle third of the footing depth. Where the slab is not cast monolithically with the footing, No. 4 or larger vertical dowels with standard hooks on each end shall be installed at not more than 4 feet (1,219 mm) on center in accordance with Figure R403.1.3, Detail 2. Standard hooks shall comply with Section R608.5.4.5.

(n)

Subsection R404.1.6 Height above finished grade, is amended to state: Concrete and masonry foundation walls shall extend above the existing grade adjacent to the foundation at all points a minimum of twelve inches (12") and shall extend above the finished grade adjacent to the foundation at all points a minimum of six inches (6").

(o)

Subsection R807.1 Attic access, is amended to state: Buildings with combustible ceiling or roof construction shall have an attic access opening to attic areas that exceed thirty (30) square feet and have a vertical height of thirty inches (30") or greater. The vertical height shall be measured from the top of the ceiling framing members to the underside of the roof framing members.

The rough framed opening shall not be less than twenty-two inches (22") by thirty inches (30") when located in a wall, the opening shall be a minimum of twenty-two inches (22") wide by thirty inches (30") high. When the access is located in the ceiling, minimum unobstructed headroom in the attic space shall be thirty inches (30") at some point above the access measured vertically from the bottom of ceiling framing members. Where mechanical equipment is located in attics; the size of the rough framed opening shall comply with Section M1305.1.3. At least one attic access shall be accessible by a pull down ladder located in the hallway or other readily accessible location or through a side-hinged door with a minimum clear height of seventy-eight inches (78").

(p)

Section G2415 shall be amended by adding the following subsection:

(1)

Subsection G2415.2.1 shall be added to state: CSST installation requirements. CSST shall comply with the following installation requirements:

a.

CSST shall not be located within the space between roof rafters unless protected from penetration in accordance with section G2415.7.

b.

CSST shall not be allowed on the roof deck side of insulation installed between rafters.

c.

CSST shall not enter the attic by passing through the top plate of an exterior wall.

d.

CSST shall be installed with approved change in direction fittings per the manufactures instructions.

e.

CSST shall not be installed by lying on the top side of ceiling Joist.

f.

CSST installed in the attic shall be allowed only where it can be supported by manufactures recommended supports attaching it to the roof rafters.

g.

CSST manifolds and regulators shall be installed within 36 inches of the attic access for service. The manifold and regulator installation shall be a minimum of 36 inches above a service platform meeting the requirements of section M1305.1.3. A light for service shall be provided in accordance with section M1305.1.3.1.

h.

CSST shall be installed with a minimum of 6 inches' separation from HVAC ductwork, Electrical wiring, Communication wiring, Metal electrical fixture boxes and their supports, or any other material that may create a path to ground.

i.

A minimum of 6 inches shall be maintained between the CSST and house wiring located within the same wall cavity.

j.

CSST shall be bonded in accordance with sections G2411.1 through G2411.1.1.5.

k.

CSST with damaged outer covering shall be replaced.

l.

When a gas system containing CSST is repaired or when equipment supplied by such system is replaced the system shall be bonded in accordance with sections G2411.1 through G2411.1.1.5.

(q)

Subsection G2415.12 Minimum burial depth, is amended to state: Underground piping systems shall be installed a minimum depth of eighteen inches (18") below grade, except as provided for in Section G2415.12.1.

(r)

Subsection G2420.5.1 Located within same room, is amended to state: The shutoff valve shall be located in the same room as the appliance. The shutoff valve shall be within 6 feet of the appliance, and shall be installed upstream of the union, connector or quick disconnect device it serves. Such shutoff valves shall be provided with access; such access shall not be located within the firebox of a fireplace. Appliance shutoff valves located in the firebox of a fireplace shall be installed in accordance with the appliance manufacturer's instructions and shall have an additional appliance shutoff valve located outside of the firebox within 6 feet of the appliance.

(s)

Section P2602 Individual Water Supply and Sewage Disposal shall be amended by adding the following subsection:

(1)

Subsection P2602.1.1 Public sewer. Public sewer shall be considered available to a building when the building is located within three hundred feet (200') of the public sewer.

(t)

Section P2603 Structural and Piping Protection shall be amended by adding the following subsection:

(1)

Subsection 2603.2.2. Piping in other locations. Where piping is located within a framing member and is less than 1¼ inches (38 mm) from the framing member face to which wall, ceiling or floor membranes will be attached, the piping shall be protected by shield plates that cover the width and length of the piping. Where piping is located outside of a framing member and is located less than 1¼ inches (38 mm) from the nearest edge of the face of the framing member to which the membrane will be attached, the piping shall be protected by shield plates that cover the width and length of the piping. Such shield plates shall have a thickness of not less than 0.0575 inch (1.463 mm) (No. 16 Gage).

(u)

Subsection P2603.6.1 Sewer depth, is amended to state: Building sewers that connect to private sewage disposal systems shall be a minimum of eighteen inches (18") below finished grade at the point of septic tank connection unless otherwise approved. Building sewers that connect to a public sewer shall be a minimum of eighteen inches (18") below finished grade.

(v)

Subsection P2902.5.3 Lawn irrigation systems, is amended to state: The potable water supply to lawn irrigation systems shall be protected against backflow by a pressure-type vacuum breaker or a reduced pressure principle backflow preventer. Where chemicals are introduced into the system, the potable water supply shall be protected against backflow by a reduced pressure principle backflow preventer.

(w)

Section P2906 Materials, Joints and Connections shall be amended as follows:

(1)

Subsection Table P2906.4 shall be amended by deleting "copper alloy tubing (type M)."

(2)

Subsection P2906.5 Water-distribution pipe, shall be amended by adding the following subsection:

(a)

Subsection P2906.5.1 Inaccessible water service piping. Inaccessible water service piping installed under concrete slabs shall be installed with no joints under slab. Any material subject to corrosion shall be protected when used in corrosive soils.

(x)

Subsection P3002.2 Building sewer, is amended to state: Building sewer pipe shall conform to one of the standards listed in Table P3002.2. When ABS or PVC pipe less than six inches (6") in diameter is used it shall be schedule 40. When PVC pipe six inches (6") or larger is used in an engineered system, designed, sealed and signed by an engineer registered in the State of Oklahoma, it may be schedule 35. Lines less than six inches (6") in diameter shall not exceed three hundred feet (300') in length. Lines six inches (6") in diameter in an engineered system, designed, sealed and signed by an engineer registered in the State of Oklahoma shall have manholes installed and spaced no further apart than three hundred feet (300'). Lines larger than six inches (6") in diameter shall have manholes installed and spaced no further apart than three hundred feet (300').

(y)

Subsection E3406.3 Minimum size of conductors, is amended to state: The minimum size of conductors for feeders and branch circuits shall be 12 AWG copper. The minimum size of service conductors shall be as specified in Chapter 36. The minimum size of Class 2 remote control, signaling and power-limited circuit conductors shall be as specified in Chapter 43.

(Z) Deletions

a. The following sections are hereby deleted from the International Building Code in their entirety:

1. Section R313 Automatic Fire Sprinkler Systems
2. Section P2904 Dwelling Unit Sprinkler Systems

§ 5-703 Non-liability of City.

[Prior Code § 4-30]

This chapter shall not be construed as imposing upon the City any liability or responsibility for damages to any person injured by any defect in any house or other habitable dwelling mentioned herein. Nor shall the City or any official be held as assuming any such liability or responsibility by reason of the inspection authorized hereunder or by lack of such inspections.

§ 5-704 Site Layout.

[Ord. 992-2002, 1-6-2003]

Prior to start of construction, all lots or parcels of land platted or unplatted shall have all property lines, easements, rights-of-way, and building lines clearly marked by a registered land surveyor.

§ 5-705 Footing Reinforcement.

[Ord. 992-2002, 1-6-2003]

Concrete footings shall have a minimum of ~~one no. 4~~ **two (2) no. 4 (1/2")** bar at the top and bottom of the footing. Bottom reinforcement shall be located a minimum of three inches clear from the bottom of the footing by using approved Dobies.

Where a construction joint is created between a concrete footing and concrete or masonry stem wall, a minimum of ~~one no. 4~~ **one (1) no. 4 (1/2")** bar shall be provided at no more than four feet on center. The vertical bar shall extend to three inches clear of the bottom of the footing, have a standard hook and extend a minimum of 14 inches into the stem wall.

§ 5-706 Existing Structures.

[Ord. 1091-2006, 4-17-2006]

Existing structures shall comply with the latest edition of the International Property Maintenance Code adopted by the City and all referenced codes that may apply.

Remove **Yellow**—Replace or insert.

KELLY ENGINEERING & ASSOCIATES, INC.

P.O. Box 715 · Tahlequah, OK 74465 · Bus. (918) 521-7936

COPY

July 31, 2023

Taylor Tannehill, City Administrator
City of Tahlequah
111 South Cherokee
Tahlequah, OK 74464

RE: White Avenue proposal

Dear Mr. Tannehill;

We are pleased to submit our proposal for civil engineering services for the above mentioned project. This project is the rehabilitation of White Avenue in Tahlequah Oklahoma beginning approximately 800 feet south of the intersection of Kelly Street and White Avenue and extends north approximately 2200 feet. There is a property owned by the City that is approximately 112' x 291' that is west of White Avenue at the north end that the city wants to incorporate into comprehensive detention cell as well. It is our understanding the following tasks will need to be conducted by our firm:

- Obtain a design ready survey from a registered land surveyor for this project.
- Provide a preliminary and final design for a curb & gutter street section with a storm sewer system.
- Evaluate and design the (112 x 291) lot the City purchased for Storm Water Detention.

We propose to conduct the above tasks on a lump sum basis as listed below:

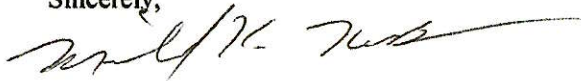
White Ave.
Topo Survey - \$9,000
Preliminary Design - \$32,000
Final Design - \$18,000
Sub-Total \$59,000

Detention Lot
Topo Survey - \$1,500
Drainage Study W/report - \$3,200
Site Plan outlet design - \$4,600
Sub-Total \$9,300

Our services will begin upon receiving a notice to proceed. It is anticipated to have preliminary design complete within 60 days of the notice to proceed.

All payments shall be made within 30 days of receiving an invoice for services rendered. Thank you for allowing us the opportunity to provide our services for your needs. If you need additional information, please contact us.

Sincerely,



Michael K. Kelly, P.E.
President

ORDINANCE NO. 1362-2023

AN ORDINANCE OF THE CITY OF TAHLEQUAH, OKLAHOMA, AMENDING THE TAHLEQUAH CITY CODE, PART 7, FINANCE AND TAXATION; CHAPTER 7-2, SALES TAX; SECTION 7-207, PURPOSE OF REVENUES; CHAPTER 7-4, USE TAX; SECTION 7-403, EXCISE TAX ON STORAGE, USE OR OTHER CONSUMPTION OF INTANGIBLE, PERSONAL PROPERTY LEVIED; SECTION 7-404, PURPOSE OF REVENUES; CHAPTER 7-7, EXCISE (SALES AND USE) TAX; SECTION 7-701, CITATIONS AND CODIFICATIONS; PROVIDING CODIFICATION, REPEALER, SEVERABILITY, AND SETTING AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY the City Council of the City of Tahlequah, Oklahoma:

SECTION 1. AMENDATORY. Section 7-207 to the Tahlequah City Code is hereby added to read as follows, to-wit:

Section 7-207. Purpose of Revenues.

- ~~A. It is hereby declared to be the purpose of the first \$0.01 tax levied pursuant to this chapter to provide revenues for the support of the functions of the municipal government of the City.~~
- ~~B. The revenues derived from the second cent sales tax levied pursuant to this chapter are hereby irrevocably pledged each month as received to prevent any default or deficit occurring in the debt service requirement of the Tahlequah hospital authority in its obligation to the farmers home administration of the United States department of agriculture in that month, in an amount up to \$3,000,000 for the purpose of constructing a new hospital for the City. This chapter hereby authorizes the Mayor and council of the City to execute all necessary documents to carry out this pledge and to lease the existing hospital of the City, including the land on which it is presently located, to the Tahlequah hospital authority and authorizes the authority to issue up to \$3,000,000 in revenue bonds to construct a new hospital and give a first mortgage as security for the \$3,000,000 in bonds on all the real property and other assets owned or to be acquired by the authority and the first pledge of the revenues of the authority.~~
- ~~C. The proceeds of 1/2% of the tax shall be used solely for the purposes of the acquisition, construction, furnishing, equipping, and financing of education facilities attended by students residing within the corporate limits of the City of Tahlequah, Oklahoma.~~
- ~~D. The proceeds of 1/2% of the tax shall be used to provide revenues for the Tahlequah public schools, including Grand View School and Briggs School, to make improvements and additions to their facilities and to provide revenues to the City of Tahlequah to make capital improvements to the streets and other facilities of the City, either by providing for payment directly or by pledging said additional tax and paying debt service and costs of issuance of obligations issued by a public trust with the City as beneficiary to finance the costs of such facilities. Proceeds of the tax shall be administered by a public trust with the City as beneficiary.~~
- ~~E. The proceeds of 3/4% of the tax shall be used to make capital improvements to the streets and other facilities of the City, either by providing for payment directly or by pledging said~~

~~additional tax and paying debt service and costs of issuance on obligations issued by a public trust with the City as beneficiary to finance the costs of such facilities. Proceeds of the City excise (sales and use) tax shall be administered by a public trust with the City as beneficiary.~~

- A. The following ordinances were approved by a vote of the citizens of the City of Tahlequah on the dates, for the purposes, rates, and durations indicated. These ordinances were adopted prior to January 1, 2020. If specific questions arise about the provisions of an ordinance adopted prior to January 1, 2020, the actual ordinance should be reviewed and shall control over the provisions hereof. The summary set out in subsection B below is for information purposes only. For all sales tax ordinances adopted after January 1, 2020, the summary set out in subsection B below will be updated.

- B. Ordinances adopted prior to January 1, 2020, are as follows:

1. **Ordinance Number 561**

Effective: August 1, 1974
Purpose: Support the functions of the municipal government
Effective Rate: Two Percent (2.00%)
Duration: Permanent

2. **Ordinance Number 917-2000**

Effective: October 1, 2000
Purpose: Maintenance and operations of Tahlequah City Hospital
Effective Rate: One Percent (1.00%)
Duration: September 30, 2005

3. **Ordinance Number 965-2001**

Effective: January 1, 2002
Purpose: Capital improvements to Gable Field
Effective Rate: One-Half of One Percent (0.50%)
Duration: December 31, 2003

4. **Ordinance Number 1023-2003**

Effective: June 1, 2004
Purpose: Capital improvements for public schools
Effective Rate: One-Half of One Percent (0.50%)
Duration: May 31, 2009

5. **Ordinance Number 1143-2009**

Effective: October 1, 2009
Purpose: Capital improvements
Effective Rate: One-Half of One Percent (0.50%)
Duration: September 30, 2019

6. **Ordinance Number 1198-2012**

Effective: April 1, 2013
Purpose: Capital improvements
Effective Rate: Three-Fourths of One Percent (0.75%)
Duration: March 31, 2028

7. Ordinance Number 1287-2019

Effective:	January 1, 2020
Purpose:	Street and sidewalk improvements
Effective Rate:	One-Half of One Percent (0.50%)
Duration:	December 31, 2025

The cumulative sales tax levy imposed within this municipality is Three and One-Quarter Percent (3.25%) as of January 1, 2020.

SECTION 2. AMENDATORY. Section 7-403 to the Tahlequah City Code is hereby added to read as follows, to-wit:

Section 7-403. Excise Tax on Storage, Use or Other Consumption of Intangible, Personal Property Levied.

There is hereby levied and there shall be paid by every person storing, using or otherwise consuming within the City tangible, personal property purchased or brought into this City, an excise tax on the storage, use or other consuming within the City of such property at the rate of 2% of equivalent to the prevailing city sales tax rate on the purchase price of such property. Such tax shall be paid by every person storing, using or otherwise consuming, within the City, tangible, personal property purchased or brought into the City. The additional tax levied hereunder shall be paid at the time of importation or storage of the property within the City and shall be assessed to only property purchased outside Oklahoma; provided, that the tax levied herein shall not be levied against tangible, personal property intended solely for use outside the City, but which is stored in the City pending shipment outside the City or which is temporarily retained in the City for the purpose of fabrication, repair, testing, alteration, maintenance or other service. Any person liable for payment of the tax authorized herein, may deduct from such tax any local or Municipal sales tax previously paid on such goods or services; provided, that the amount deducted shall not exceed the amount that would have been due if the taxes imposed by the City had been levied on the sale of such goods or services.

SECTION 3. AMENDATORY. Section 7-404 to the Tahlequah City Code is hereby added to read as follows, to-wit:

Section 7-404. Purpose of Revenues.

~~It is hereby declared to be the purpose of this chapter to provide revenues for the support of the functions of the Municipal government of the City, and any and all revenues derived hereunder may be expended by the governing body of the City for any purpose for which funds may be lawfully expended as authorized.~~

- A. The following ordinances were approved by the Tahlequah City Council on the dates, for the purposes, rates, and durations indicated. These ordinances were adopted prior to January 1, 2020. If specific questions arise about the provisions of an ordinance adopted prior to January 1, 2020, the actual ordinance should be reviewed and shall control over the provisions hereof. The summary set out in subsection B below is for information purposes only. For all use tax ordinances adopted after January 1, 2020, the summary set out in subsection B below will be updated.

B. Ordinances adopted prior to January 1, 2020, are as follows:

1. Ordinance Number 694

Effective: November 1, 1987
Purpose: Support the functions of the municipal government
Effective Rate: Two Percent (2.00%)
Duration: Permanent

2. Ordinance Number 1198-2012

Effective: April 1, 2013
Purpose: Capital improvements
Effective Rate: Three-Fourths of One Percent (0.75%)
Duration: March 31, 2028

3. Ordinance Number 1287-2019

Effective: January 1, 2020
Purpose: Street and sidewalk improvements
Effective Rate: One-Half of One Percent (0.50%)
Duration: December 31, 2025

The cumulative use tax levy imposed within this municipality is Three and One-Quarter Percent (3.25%) as of January 1, 2020.

SECTION 4. AMENDATORY. Section 7-701 to the Tahlequah City Code is hereby added to read as follows, to-wit:

Chapter 7-7 ~~Excise (Sales and Use) Tax~~ 2019 Streets and Sidewalks Improvements Sales Tax

Section 7-701. Citations and Codification.

This chapter shall be known and may be cited as the "~~City of Tahlequah Excise (Sales and Use) Tax Ordinance No. 1287-2019 of July 9, 2019,~~" and the same shall be codified and incorporated into the Code of Ordinances of the City of Tahlequah, Oklahoma (the "~~City~~")-2019 Streets and Sidewalks Improvements Sales Tax Ordinance."

SECTION 5. CODIFICATION. The City Clerk is hereby directed to enter the appropriate changes to the appropriate place in the City Code of Tahlequah, Oklahoma, as authorized and approved by this Ordinance.

SECTION 6. SEVERABILITY. If any provision, paragraph, word, section of article of this Ordinance is invalidated by any court of competent jurisdiction, the remaining provisions, paragraphs, words, sections and chapters shall not be affected and shall continue in full force and effect.

SECTION 7. REPEALER. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

SECTION 8. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its publication as provided by law.

(SIGNATURE PAGE FOLLOWS)

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF TAHLEQUAH, OKLAHOMA
on THIS _____ DAY OF _____, 20_____.

CITY OF TAHLEQUAH, OKLAHOMA
A Municipal Corporation

Suzanne Myers, Mayor

ATTEST:

Whitney Shaw, City Clerk

APPROVED AS TO FORM AND LEGALITY this _____ day of _____,
20_____.

John Tyler Hammons, City Attorney